



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

GOVT. DEGREE COLLEGE R S PURA

**GOVERNMENT DEGREE COLLEGE R S PURA NEAR BANA SINGH STADIUM R
S PURA JAMMU UT OF JK**

181102

www.gdcerspuraammu.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Government Degree College, R.S. Pura affiliated to University of Jammu was established in the year 2005 by the Govt. of Jammu and Kashmir. R.S. Pura is named after the Dogra Ruler Maharaja Ranbir Singh, successor of Maharaja Gulab Singh, the founder of the J&K. R.S. Pura is located near the India-Pakistan International Border. The border area, Suchetgarh is 35 km from Jammu City and only 10.3m from R.S Pura. Historically, Suchetgarh used to be Octroi post for collection of taxes Now it is a Border Security Post, with Beating retreat ceremony, like Wagah Border attracting many tourists. Near this post, there lies a Prehistoric Raghunath Temple. Further, R. S Pura is a land of warriors and got the Qaid-e- Azam post from Pakistan intruders and is now named as Bana Post. It has produced brave soldiers such as Lance Naik Devinder Singh and Sepoy Janvir Singh in the Kargil War in 1999. Further, R.S Pura is called the rice bowl of J&K and connected with famous Basmati Rice, known for its quality and unique aroma. It is also well known for Gharana Wetland which is home to more than 170 species of birds and where migratory birds from temperate zones of Asia come to enjoy the landscape.

This college was established in the first phase of the state educational policy to open College at Tehsil and Sub-District level. This step of Govt. has facilitated the quality education at the doorstep of the people residing in the peripheries of the state. This is only institution of Higher Education in the Tehsil enrolling more than 1551 students annually and teaching 31 programmes of 22 subjects in two streams viz. Arts, Science and B.A Hindi Honours. Moreover, the enrollment of the students in this college is increasing regularly.

The college lays emphasis on quality education with increasing enrollment of the students as it focusses on values and organizational culture that motivates students and faculty members. It thinks of education as something that helps to unfold and express everyone to be achievers through learning and self-realization. The institute inculcates self-discipline rather than supervision.

Vision

Government Degree College Ranbir Singh Pura Jammu envisions to be an institute committed to the pursuit of academic excellence. it aims to create an creative ambiance for teaching-learning process in the campus. It further envisages to inculcate ethical and moral values in the students to make them responsible and informed citizens of tomorrow.

Mission

- To provide students with ample opportunities for optimum development of their talents.

- To inculcate among students the quality of honesty, integrity, creativity, self-discipline and simplicity for their comprehensive development.
- To strive to equip the campus with latest ICT tools at par with the institutes of academic excellence.
- To augment entrepreneurial skills and technical knowledge of the students by organizing various skill enhancement courses in collaboration with approved Government agencies.
- To develop higher degree of perseverance among the students to achieve their future targets in life.
- To make the students versatile by developing their multi-dimensional personalities.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Govt. Degree College R.S Pura recently recommended as CIIT centre. (Centre for Invention, Innovation and Incubation Training)
- Availability of sports ground of Bana Singh Stadium adjacent to college as per the permission of the sports council of UT, J&K.
- Participation of students at Intra and Inter University championships, many Gold and other medals achieved.
- Spacious library equipped with latest audio-visual amenities for all digital online activities.
- Virtual conduct of activities besides teaching during the Pandemic lockdown.
- Virtual Guidance and Counselling by Crisis Counselling Mental Health Intervention Services Cell (PCC) during the Pandemic lockdown under MANODARPAN programme launched by Govt. of India.
- Effective use of ICT in teaching learning process.
- Active NCC and NSS wings to cater to the needs of the society and students.
- Highly qualified, experienced and dedicated faculty members.
- Effective implementation of the curriculum prescribed by the affiliating university and strict adherence to the Academic Calendar.
- IQAC, different cells and committees actively involved in different student centric activities.
- Environment related initiatives like waste management system have been installed such as Compost Pit and Rain Water Recharge Pit.
- Student centric functioning with mentoring, counselling through teachers and effective academic monitoring.
- Good performance of students in academic as well as extra-curricular activities.
- Installation of CCTV cameras and constitution of Gender Club to provide safe and secured environment to girl students.
- Encouraging faculty members to participate in various training programmes conducted by University and other agencies.
- Conducting skill/vocational and employability oriented courses under “Skill India Mission”.
- Energy saving initiatives like promoting the use of LED’s.
- Multipurpose Hall and Conference Hall are being constructed.

Institutional Weakness

- Less number of faculty with Ph.D.
- Present inadequate technologically modernized infrastructure of the college including classrooms, Laboratories, Library and college ground to cater to the need of present strength of students which is gradually increasing as per the HED norms.
- No PG programme in the college and the students of the area have to go to Jammu and other parts of the country for PG courses.
- No Hostel facility for Boys and Girls as the students come from far flung areas and there is a dire need for construction of girls and boys hostels.
- Demand to start new courses like B.Com, BCA, BBA etc.
- Limited focus on research activity.
- Less Involvement of Alumni at institute level.
- Need of collaborative research with institutions of repute.
- Need to simplify the process of permission for Ph.D programme.

Institutional Opportunity

- Greater focus on improving communicative skills to improve the student's academic performance as they are coming from far flung and border areas.
- Improving the college ground properly for excellence in sports and games at state, National and International levels.
- Strengthening of Research opportunities for the faculty in the college.
- Introducing new value oriented and skill development courses as Soft Skills and Personality Development in collaboration with Central University of Jammu and NIELIT.
- To organise short term courses, workshops and especially awareness programmes about Cyber Jagrookta, NEP 2020 etc.
- Establishment of Social Science Research Centre (HUB and SPOKE model)
- Establishment of CIIT Centre in the college.
- Greater possibility of networking among the Alumni.
- To upgrade Educational infrastructure using latest Information and Communication Technology (ICT) tools.

Institutional Challenge

- Being located near the Indo-Pak International Border skirmishes between the neighbouring countries disturbs the peace of the area.
- To motivate the faculty and staff for changes and progressive paradigms in Higher Education.
- Limited infrastructure and non-availability of parking facilities for staff and students.
- Sudden growth of Higher Education and no corresponding change in school education.

- Expected decline in the competitive ability of the students if they do not get proper facilities.
- Coping with rapid changes in technology and industrial requirements to improve the employability of the students.
- Socially and economically backward students with low aptitude in language and communicative skills due to low literacy rate of the Border area.
- Partial digitalization of College Campus and library.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The focused vision of the college is to provide a platform for learning, research and extension to the students and the faculty. The college is teaching the curricula designed by the affiliating university i.e. University of Jammu. However, the institute contributes for curriculum improvement through annual meetings of the Boards of Studies by suggestions and inputs for revision of the syllabi. In these meetings, HOD's of all the departments of the college regularly participated in the meetings organized by affiliating Universities.

Choice Based Credit System (CBCS) has been introduced in all programs since academic session 2016-2017 as per the scheme of the University of Jammu. Certain new subjects like Physical Education, Library Sciences and Hindi Honors have been introduced as per the demands and feedback of the students and alumni of the college. The college has many course options catering to diverse range of learners in terms of Core options, Elective options, AECC and Add-On courses. Skill based Certificate courses have been introduced time to time by the college under RUSA (i.e., Data Entry Operator, Junior Software Developer), Course on Computer Concepts (CCC), Soft Skills and Personality development and Youth Employability Programs. Some skill development courses have also been introduced in various subjects also.

The college provides opportunities for better exposure to the students by conducting field trips, project work and technical training programs for students. The college faculty members always engage the students in various activities and conduct different expert lectures through N.S.S programs etc. A healthy and friendly environment has been maintained for the students and working members of the college.

The college also focusses on other curricular aspects like Gender sensitization, environmental issues, moral and ethical values, better career options and so on. These issues are dealt with through community orientation programs that are regularly conducted. The future aspect of the college would be to actively participated in designing its curriculum in such a way that it would help the learners to a greater extent. It would also like to design courses as per the regional and national needs.

Teaching-learning and Evaluation

Government Degree College R.S. Pura is situated near the International Border and is the only college in the region that caters the students from more than 10 Higher Secondary Schools. Moreover there is no regulation by the Higher Education department regarding fixation of intake strength of the students. Hence in order to meet the demand of higher education in R.S. Pura, the college admits all the eligible students who are desirous to take admission, as such, there is 100% enrolment. Further there is no regulation regarding capping the

number of seats for reserve category in UG Colleges in Jammu and Kashmir as per Govt. SRO 294 dated 21 October 2005 supplemented by circular of Higher Education Department 2019. The college has also adopted student centric methods to make the teaching learning process more effective by using experimental learning, participative learning and problem solving methodologies. To achieve these goals the college organises a number of co-curricular, extracurricular activities, sports and cultural events and encourage the students to take part in such activities. The campus of the college is Wi-Fi connected and the college has 2 smart rooms and 6 classrooms with Interactive Boards. Teachers use ICT tools to make the teaching learning process more interactive and flexible so that it is not restricted to time and as well as place specially during the pandemic of Covid-19. College library portal is also providing access to various important links regarding e-content by staff, e-gyankosh etc. so that students can access knowledge anytime from anywhere and that too at their own pace and convenience. The college has a mechanism of Internal Assessment that is transparent and robust in terms of frequency and mode and follows the guidelines given by the University of Jammu. GDC R S Pura provide a healthy mechanism to ensure transparency in the examination related grievances and the sanctity of examinations is maintained and the performance of the student is discussed with them and the students are provided with opportunity to improve their performance which, in turn, results in better attainment of course outcome

Research, Innovations and Extension

The fraternity of the College has its impact in the field of research, innovation and extension. The faculty of the college has published 24 research papers related to different disciplines in various reputed journals and also 15 books/chapters. Various clubs, committees, departments along with NCC (boys and girls battalions) and NSS Unit of the college are conducting extension and outreach activities. They involve celebration of days such as Independence Day, Gandhi Jayanti, World Environment Day, AIDS Day, campaigns on drug abuse, environment conservation, anti-female foeticide, seminars and workshops for students on various relevant topics etc. NSS wing and NCC Bns. (Girls and Boys) of the college have also adopted villages under Swachhta Samaroh, Swachhta Pakhwara and Swachh Bharat Summer Internship Program and has been conducting a number of activities there such as cleanliness drives, plantation drives, door to door awareness rallies, Nukkad Nataks etc.. Different departments also organize field trips for the students to give them field experience and practical knowledge outside classrooms

NSS unit also organized various summer and winter camps in which volunteers visited Bal Ashram, Nari Niketen and provided community services. These initiatives contribute significantly in transforming the mindset of the students. Career counselling cell and Red Ribbon Club etc. of the college has also been working effectively to provide counselling to students regarding various career prospects and raising awareness about HIV/AIDS.

Even during the COVID-19 pandemic, students actively participated in various activities conducted online and spread awareness regarding the transmission and prevention of COVID. The faculty and students have also received appreciation for different activities in the form of certificates and letters. The college has also signed MOU's with other reputed institutions and conducted courses on computer and soft skills in collaboration with them so as to increase the job prospects of our students and for their overall personality development.

Infrastructure and Learning Resources

The Institution has campus of 2.186 acres over which the college complex is constructed and shares the boundary and services of the famous Bana Singh Sports stadium. It has main building that consists of administrative set-up with sufficient class-rooms, laboratories, library, Girls Common Room and so on. The Class rooms and laboratories of the college are modernised and well equipped with ICT tools. Moreover, the college has provided separated toilet facility to male and female students of college. The college administration has installed iron benches at different places in the college for the leisure of the students. The college has well-established library that contains more than 11000 books on all disciplines. Our College hoists a well maintained Library that occupies largest space in the college. The books in the library are arranged in well-mannered in almirah with space reading of newspaper, reference books and book issuing. The timing of the library is 9am to 3pm.

Despite limited land resource of the college, the students have been preparing and getting awards in sports activities in J&K. The college got permission from the sports authority of UT of J&K to use the services of Bana Singh Stadium in the neighbourhood. Not only this the students of the college are participating in different cultural programmes like “Display your talents”. The expenses of cultural programmes are borne by college authority.

The college have all the IT facilities and equipped with Smart Interactive panels for re-viewing of recorded lecture for the students. The College has IT policy for all stakeholders of the institution i.e. Students and Staff. The college has Wi-Fi facility for all. Not only this, the College has f College Development Committee for the maintenance of all kinds of physical, academic and other support facilities. This committee redress and resolves the infrastructural related problems (mainly repair and renovation) in the college. However new building of the college is coming up. The new building has 4 classrooms, 4 Laboratories and one multi-purpose hall. For purchases, the College Purchase Committee exists. The purchases of the college are mostly carried through Gem or e-tendering.

Student Support and Progression

The students are soul for any institution and deserve support in terms of financial assistance from state government and Centre Government sponsored various scholarship schemes. Our institution has been active facilitating the needy one through Schemes of both center and State government. For instances, social welfare schemes for SC, OBC, PCP, PMSSS and so on.

The institution has formed committee against sexual harassment that has powers to receive complaints from any aggrieved party. CASH will assist in the aggrieved party with reliefs. CASH will co-ordinate with the campus security services to devise ways and means for protection. CASH shall ensure the widespread publicity of the contact details (both official and personal) of all its members and volunteers. CASH will organize training workshops for members and volunteers to equip them to handle sexual harassment cases (including legal and medical aspects of aid). CASH works for the gender sensitization, crisis mediation and management. Not only this the college has formed Anti-ragging and redressal of grievances committee. Here the college along-with volunteer students maintain a secure and disciplined environment in the college.

The college has tradition of electing the student representatives and formation of student bodies. However the class representatives are elected with the consent of all the students of the class in all the sections of all classes of English subject. Two class representatives from each section are elected unanimously. The representatives

from different classes/semesters have been included in the student council of the college. They maintain the liaison between faculty and administration which helps in the smooth functioning of the institution. Not only this, the college have alumni association. On annual meet of Alumnus, the members elected unanimously are the President, the Vice President, the Secretary and the Treasurer. The members of the association assured to extend full support and assistance for development of the college in general and well being of the students in particular. The association will work to bridge the gap between the college and alumni. Also showed a great inclination to serve the college in organization of events.

Governance, Leadership and Management

The College envisions evolving into a premier institute of higher learning for the students. The college adopted participatory management and decentralized practices For effective internal coordination and to give practical shape to decentralized practices and to ensure participative management, the college principal frames various committees consisting of faculty members and supervises the overall functioning of the college in coordination with Advisory committee and Departmental HODs.

The college rooms students to be academically sound and responsible. Various ICT development initiatives are taken such as interactive boards have been set up, Wi-Fi are installed, admission system is online etc. Various e- governance initiatives has been taken by the college such as CPIS, GEM, BEAMS, and JK PAYSYS etc.

For the empowerment of faculty members There are set rules and procedures as a part of welfare measures to all the govt. employees in the department of higher education set by the govt. and same applies to our college employees also. But the college numbers of faculties have attended various faculty development programmers for their career advancement. Finally the all the members of the colleges performance is assessed through APRs system.

The college has set financial auditing system to check the unnecessary and fraudulent Expenditures. Financial Audit activity is regularly conducted by submitting first application to auditing agencies both from central govt. and state govt. The college also has its internal audit committee to conduct internal financial audits. But don't have any financial assistance from outside. The college receives its fund only from state govt. and central govt.

The IQAC in the college was constituted in the year 2014, with its first meeting held on 31/5/2014. The IQAC is effectively performing various functions bestowed upon it since its inception. IQAC cell of the college conducts regular review meetings with all Heads of the departments aimed at monitoring the teaching learning process. These periodical meetings facilitate to evaluate the learning process, structures and methodologies of operations and learning outcomes and measures are discussed for any kind of further improvement along with action plan for implementation.

Institutional Values and Best Practices

GDC R S Pura distinguishes itself by focusing on the holistic development of the students. The college gives comprehensive education along with social sensibility to the students to make them responsible citizens. With disciplined and safe environment, the college is an asset to the border town of R S Pura. Gender equality is promoted by organizing various sensitization programmes. The college has a common room for girls. Many counseling and awareness lectures are organized for female as well as male students. The college makes sustained efforts to maintain environmental consciousness. Initiatives like anti plastic drives, E waste management, solid and liquid waste management help in making the campus of the college eco friendly. A bore-well is available in the campus. The work on rainwater harvesting has started and the infrastructure required is being constructed at a fast pace. The use of LED bulbs in the entire campus minimizes the energy consumption. The NCC and NSS wings of college organize plantation drives, cleanliness drives in and outside the college. They also visit orphanages, martyr's homes, old age homes to provide help and relief in cash and kind. The green area available in the college is maintained well. The second phase of construction has started in the college and it will have all the required facilities like ramps, railings and friendly washroom for specially abled people. All days of national and international importance are celebrated in the college. Lectures, seminars, debates etc are organized to commemorate all these important days. The students are empowered by various curricular and co curricular activities conducted from time to time for them. They are also instilled with moral and ethical values. Under the best practice the NCC wing of the college has adopted a village. Also the college can boast of a good E content and browsing center it has. Despite of the fact that the college is situated very near to the India Pakistan International border it strives hard to make its students better citizens and leaders of this fast changing world by providing best education.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVT. DEGREE COLLEGE R S PURA
Address	Government Degree College R S Pura Near Bana Singh Stadium R S Pura Jammu UT of JK
City	R S Pura Jammu
State	Jammu And Kashmir
Pin	181102
Website	www.gdcrspurajammu.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Sunil Uppal	01923-252958	9419211446	-	gdcrspura@gmail.com
IQAC / CIQA coordinator	Jai Pal Singh	-	7889931593	-	jaipalranial@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	09-03-2005

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Jammu And Kashmir	University of Jammu	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	03-09-2010	View Document
12B of UGC	03-09-2010	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Government Degree College R S Pura Near Bana Singh Stadium R S Pura Jammu UT of JK	Semi-urban	2.81251	2445

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arts	36	HSC	English,Hindi	20	20
UG	BA,Arts	36	HSC	English,Hindi	20	20
UG	BA,Arts	36	HSC	English,Hindi	10	10
UG	BA,Arts	36	HSC	English,Hindi	40	40
UG	BA,Arts	36	HSC	English,Hindi	10	10
UG	BA,Arts	36	HSC	English,Hindi	20	20
UG	BA,Arts	36	HSC	English,Hindi	10	10
UG	BA,Arts	36	HSC	English,Hindi	30	30
UG	BA,Arts	36	HSC	English,Hindi	30	30
UG	BA,Arts	36	HSC	Hindi	15	15
UG	BA,Arts	36	HSC	Hindi	15	15
UG	BA,Arts	36	HSC	English,Hindi	5	5

UG	BA,Arts	36	HSC	English,Hindi	10	10
UG	BA,Arts	36	HSC	English,Hindi	20	20
UG	BA,Arts	36	HSC	English,Hindi	80	80
UG	BA,Arts	36	HSC	English,Hindi	20	20
UG	BA,Arts	36	HSC	English,Hindi	10	10
UG	BA,Arts	36	HSC	Hindi	10	10
UG	BA,Arts	36	HSC	English,Hindi	10	10
UG	BA,Arts	36	HSC	Hindi	10	10
UG	BA,Arts	36	HSC	English,Hindi	10	10
UG	BA,Arts	36	HSC	English,Hindi	40	40
UG	BA,Arts	36	HSC	English,Hindi	10	10
UG	BA,Arts	36	HSC	English,Hindi	10	10
UG	BA,Arts	36	HSC	English,Hindi	10	10
UG	BA,Arts	36	HSC	English,Hindi	30	30
UG	BSc,Science	36	HSC	English	70	70
UG	BSc,Science	36	HSC	English	30	30
UG	BSc,Science	36	HSC	English	20	20
UG	BSc,Science	36	HSC	English	15	15
UG	BSc,Science	36	HSC	English	40	40

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				6				27			
Recruited	0	0	0	0	1	5	0	6	12	15	0	27
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				14
Recruited	12	2	0	14
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1
Recruited	1	0	0	1
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	3	0	5	3	0	12
M.Phil.	0	0	0	0	0	0	5	5	0	10
PG	0	0	0	0	0	0	2	11	0	13

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	2	0	3

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	1	2	0	3	
	1	2	0	3	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
		UG	Male	653	0	0
	Female	894	0	0	0	894
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	93	102	103	51
	Female	125	112	122	93
	Others	0	0	0	0
ST	Male	1	0	9	1
	Female	2	3	3	0
	Others	0	0	0	0
OBC	Male	34	33	23	12
	Female	33	21	23	10
	Others	0	0	0	0
General	Male	136	175	226	182
	Female	187	208	331	206
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		611	654	840	555

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>In order to provide the holistic academic growth among students, Inter-disciplinary curriculum has been proposed which gives freedom to the student to choose their preferred options from the range of program offered by the institution. Due to less availability of infrastructure and staff, proposed inter-disciplinary curriculum may be the obstacle and thus create hurdles in implementing this freedom to students. This institution has already proposed and started creating enough infrastructure to allow such facilities. Setting of MERU(Multi-Disciplinary Education and Research University) is the need to start up incubation center, technological development center, industry-academia linkages is the real analysis</p>
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	to attain quality education. Thus institution is privileged as has been recommended for establishment of CIIT
2. Academic bank of credits (ABC):	The institution preparedness in implementation of Academic Bank of Credits depends upon the guidelines of the affiliated university and Higher Education Department, UT of J&K. For this purpose, a centralised database along with the database of the college is to be established to digitally store the academic credits earned by the student from various courses so that the credit earned by student previously could be forwarded when the student enters into the program again. For monitoring ABC, proper technical support system is to be created.
3. Skill development:	the Institution is already conducting the skill courses as designed by affiliating university from Semester 3 to 6 in various programs. Also, under the employability of student in skill courses, the college has already been running courses such as CCC (through NIELIT), Soft Skill & Personality Development (through CUJ), Domestic Data Entry Operator (under RUSA) and Junior Software Developer (under RUSA). The institutional preparedness reflects clearly as recently this college has been recommended for establishment of CIIT with TATA Technologies limited. Proper synergy is the need between skill development and industry and to vocationalise education with mainstream education with earned credits in phased manner. For this, proper labs should be set up in the college and the said work has already started creating such lab structures in the college itself.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	In order to promote /integrate the local language, art and culture, compulsory activities in the curriculum has to be added like literary activities etc. and through discussions/interactions/symposiums etc in local languages which will fetch extra credit to the student. These changes will also increase the employability opportunities for the teachers and subject matter experts of these languages. Frequent field trips to local heritage sites/museum shall value their culture and traditions. this will boost tourism sector in UT and Create awareness amongst students. HED needs to identify foreign university and sign MOU for exchange of credits between foreign university and colleges, to be counted for the award

<p>5. Focus on Outcome based education (OBE):</p>	<p>of degree in appropriation.</p> <p>LOCF(Learning Outcome based Curriculum) aims to bring about uniformity in syllabus for all programs in all, the affiliated colleges of University of Jammu. Variety of approaches in teaching Learning process like lectures, seminars, tutorials/workshop/practical and project based learning field work , technology enabled learning internship and apprenticeship and research work is suggested. The student learning outcome should be defined in terms of knowledge skills understanding values employability. This institution, being affiliated with concerned university follows the guidelines as and when directed.</p>
<p>6. Distance education/online education:</p>	<p>This institution is already prepared, especially during COVID-19 pandemic situations and teaching learning process through different online modes like wise app, GCR , whatsapp etc. the whole college campus is wi-fi enabled with digitally interactive panels installed in classrooms and hence no hindrance /obstacle in online education. Even slight relaxation in COVID-19 pandemic situation and accordingly visit of students and faculty members to college from different distant areas, helping them to study e-content for all subjects in all semesters. This institution is preparing to make available all such type of e-content material prepared by faculty members to all students through online mode to meet the future challenges.</p>

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
270	257	249	185	156
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
38	29	28	27	28

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
598	555	880	654	611
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
277	167	283	271	288

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
227	84	53	105	143

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
35	35	32	22	18

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
33	30	30	30	30

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 11

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
77.10	48.08	6.31	9.995	5.001

4.3

Number of Computers

Response: 37

4.4

Total number of computers in the campus for academic purpose

Response: 25

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Govt. Degree College R. S. Pura affiliated to the University of Jammu devises and implements its curriculum and Academic Calendar under the broad guidelines of the University of Jammu. The Institution aims to develop and deploy various plans for effective implementation of the curriculum in which first step is taken in the beginning of the Academic Session by the formation of Admission Committees for different semesters. Academic calendar is prepared at the commencement of the academic session regarding information about Class Work, internal assessment tests, semester and examinations etc.

- Timetables are prepared for all the classes of the respective programs and allocation of lectures for all the subjects are planned according to the University of Jammu rules and regulations. For this purpose, a time –table Committee is formed in the College which prepares the time –table of all the semesters taking into consideration that no clashes of classes occur among different subject combinations. A separate time –table is prepared for practical subjects as well. A Proper Student – Teacher ratio is maintained. Lecturers on academic arrangement are arranged keeping into consideration the strength of the students.
- All the heads of teaching departments are members of their respective board of studies at Jammu University. They attend the meeting and contribute in the upgradation of syllabus and curriculum change. The university publishes the curriculum on its website. All stakeholders can access the syllabus from the website. Our teaching faculty update themselves by attending refresher courses, general orientation courses, faculty development programs etc. The faculty is also encouraged to participate in seminars / conferences / workshops to update their knowledge and for implementing the same in their subject delivery and curriculum more effectively.
- The subject teachers regularly arrange study tours, field visits, and practical sessions for enhancing their fundamentals concepts of knowledge of the respective subjects. The departments use modern teaching aids, ICT devices for effective delivery of curriculum. The periodic tutorial / class test / internal examinations are conducted in order to assess the understanding of students.
- Evaluation is one of the basic tenets of curriculum and the college management pays enough attention to this. An examination committee is framed that ensures timely completion of internal assessment papers (theory and practicals) and their evaluation along with preparation of award rolls and their final checking by university officials. The college also runs examination centres for different external (regular/private) examination of the University.
- The college library provides all necessary infrastructural facilities to our teaching staff and students such as reference books, access to e-books through National Digital Library etc. The College Library has generated an E –portal and has NLIST subscription to facilitate the staff and students to freely access e-content from these sites during the COVID pandemic and lockdown.
- A formal feedback is received form students, parents alumni through questionnaire and is given due importance in defining and designing of course outcomes. The curriculum compliance is integral to responsibilities of the staff which is completely achieved by the college.

File Description	Document
Upload Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The Academic Calendar is a source of information and planner for the students, faculty members, support staff, administration. The IQAC of the College prepare Academic Calendar by considering the prescribed guidelines of the University of Jammu. Academic Calendar is a strong foundation of academic activities and propagates the vision and mission of the college. Preparation of Academic Calendar begins well before the commencement of academic session in accordance with feedback from students, teachers, alumni, parents and other stakeholders. The Academic Calendar is displayed on College Notice Board, website and prospectus for proper information to the students, faculty members and other stake holders. Effectiveness of the entire process is maintained by the Office of the Principal with the objective of incorporating inquisitiveness and scientific temper among the students through diverse activities. The Academic Calendar contains information regarding the following:

- **Working Days:** The Academic Calendar indicates the annual working days, teaching days, admission schedule, and evaluation and completion and submission of internal record as per affiliating University's guideline. Around 210 working days are kept in the academic year for teaching and allied activities.
- **Curricular Activities examination:** It covers the entire teaching and learning process with the teaching plan and transacting the prescribed curriculum effectively. Unit test, internal assignment (theory and practicals), project work, field studies, seminar etc. are conducted by the respective faculties which are included in the calendar.
- **Co-curricular Activities:** The Academic Calendar also includes the activities outside the formal classroom along with social milieu. It contains the schedule of the various activities to be conducted by NCC, NSS and other clubs of the college. Days of National and International significance and birthdays of National heroes and eminent personalities are celebrated. Moreover various social awareness programmes are also included.

Internal Assessment tests, assignments and seminars are a part of the Continuous Internal Evaluation (CIE) of the students. There is a well-defined process for the conduct of CIE in the college. A separate internal assessment committee is framed which schedules the date sheet for examination (theory & practical) taking into consideration that no clashes between different subjects occur. Continuous evaluation and assessments are also done for practicals, Conduct of laboratory experiments and viva. For the proper and smooth conduct of the examination, different duties are assigned to teaching and non-teaching staff and all this process is done under the strict supervision of Principal of the institution. All the measures are taken to maintain the sanctity of examination and evaluation process. Besides this, external examinations of all the Skill courses and external practical exams of different subjects is also scheduled and conducted by the college.

Timely evaluation of internal assessment tests of different subjects is done by the concerned subject teachers. Besides this, the evaluation of internal examination in all the skill courses, setting of external

question paper and evaluation of the same is also done by the concerned teachers. Record of all internal exams is maintained by the concerned teacher and later submitted to the principal for verification by the university.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.

Response: 38

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 5

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
3	0	2	0	0

File Description	Document
Institutional data in prescribed format	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 4.94

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
107	0	60	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Gender related courses are an integral component of various UG courses e.g. Sociology, Education, Political Science, English etc. A course of 4 credits as optional subject on Gender sensitization is offered by the institution. The course includes topics related to gender, gender identity, social construct of gender, gender and work and other gender related issues like health, violence and sex ratio etc. This provides students with the tools and skills to develop and integrate a gender neutral perspective in life and work. These courses spread awareness and sensitize all students towards the status of women in our country and across the world.

The various committees are constituted in the college viz. Cell Against Sexual Harassment (CASH committee), Women Development Cell, Complain/ Grievance Redressal Cell Male, Complain/ Grievance Redressal Cell Female etc. for the gender related issues. Under the ambit of these committees, college organizes various programmes like awareness lectures, poster making, nukkad natak, rallies, webinars etc. from time to time to sensitize and illuminate gender based prejudice prevalent in our society.

Beside this, NSS and NCC units of the college also celebrate Women's Day, Women Equality Day, National Girl Child Day, etc. to enhance the horizon of the students with regard to issue of gender discrimination, female foeticide and dowry.

Environment and sustainability

Course of two credits has been introduced as a compulsory paper for all streams in first & 2nd semester of UG program to make students aware of importance and conservation of environment. Beside this, a four (4) credit course as optional subject for 3rd and 4th semester students is also included in the curriculum. These courses make the students understand the importance of ecological balance, environmental policies and regulations which in turn help in sustainable development. The aim of these courses is to broaden the horizon of the students regarding the various issues of the environment and to make them an enlightened and sensible citizens of the country in the future.

These courses include varied topics like Eco-system, Environment pollution, Disaster Management, Environment Treaties, Law and Ethics, Bio-Diversity and their conservation, Natural resources and their conservation, Environment and Human Health. Solid waste management and Environmental Impact Assessment are also included in the syllabus.

ECO club of the college along with different departments like Department of EVS, Department of Botany organize various events to commemorate World Earth Day, Environment Day, Water Day, Wetland Day etc. every year to sensitize the students regarding various complex environmental issues. In addition to this field visits, industry visits, guest lectures, plantation drives are also organized in and outside the campus by the institution.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 0.7

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3	3	3	0	0

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 9.7

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 58

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the

following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: B. Any 3 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

- 1. Feedback collected, analysed and action taken and feedback available on website**
- 2. Feedback collected, analysed and action has been taken**
- 3. Feedback collected and analysed**
- 4. Feedback collected**
- 5. Feedback not collected**

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 100

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
598	555	880	654	611

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
598	555	880	654	611

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
277	167	283	271	288

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The institution has different assessment mechanisms like internal assessment system, external examination, random class test, the projects reports, debates, quiz competitions etc to measure the learning levels of the students. But the method adopted is internal assessment exams with 20% weightage and external having 80% weightage.

The college frames Counselling committee at the beginning of every academic session to guide the new admission seekers about the subject combinations available in the college and provide counselling to them for taking up the combinations which will be fruitful to them in the future according to their learning levels and areas of interest. The teaching faculty sensitise the newly admitted students about the programme structure, examination scheme and career opportunities. Besides this, an orientation lecture is delivered by the principal of the college at the outset of every academic session.

Assessing the different learners: Initial assessment about the learning levels of the students is done on the basis of marks scored by them in their previous classes. Routine assessment includes class test after about two weeks from the start of the regular class work. The purpose is to assess students and adopt a differential approach for the different level of the learners so that the slow learners can progress further and the advanced learners are motivated to perform further.

Strategies for the slow learners: The students who perform below the acceptable score are identified as slow learners and separate classroom sessions are organised for them for bringing them at par with other students. Extra classes under the designation of tutorials are also conducted to strengthen their concepts and understanding of the subject. Retests are conducted for the students who fail in the internal assessment for reducing anxiety among them and enabling them to describe more fully what they've learned. The college also writes to their parents for absenteeism or call their parents regarding the reasons of the same and also talk to them on the performance of their wards.

Strategy for the advanced learners: Advanced learners are identified through their good performance in examinations, interaction in class room and laboratory, their fundamental knowledge and understanding of concept etc. They are given additional types of challenges and tasks to be performed. This increases their interest and keeps up them innovating. The students who score well in internal exams are given due attention so that they may be able to secure top positions at University level.

Besides this, the concept of mentoring has been introduced by the college from the session 2020-21. Based on the total student strength in terms of number, teacher(s) are allotted for mentoring a group of students and care is taken so as to maintain a healthy mentor to mentee ratio. Mentoring helps the students in coping with overall difficulty being faced by them along with their curricular and co-curricular development. The student mentor assesses the nature of their problems and counsels them empathically as would be required for the way to reach the desired goals.

File Description	Document
Upload any additional information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 17:1

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The college has adopted student centric methods to make the teaching learning process more effective. The teachers ensure that the students are not just passive listeners but active participants. The teachers assess the needs of students and guide them accordingly. The teachers make the classes more interactive and encourage them to be innovative, creative, and think critically and rationally. To increase the learning experience of the students methods like experimental learning, participative learning and problem solving methodologies are adopted in college. To achieve these goals the college organises a number of cocurricular, extracurricular activities, sports and cultural events and encourage the students to take part in such activities. The students are also provided opportunities to participate in activities organised outside the college. The following are the highlights of student centric methods adopted for effective learning.

Experimental learning

- Educational trips, field visits, industrial visits, study tours, are organised by the different departments of the college, which are part of curriculum of different subjects like Botany, Zoology, Geography, Environmental Sciences etc. This provides practical knowledge to the students and helps in developing scientific temper.
- Experimental learning is the integral part of studies in the college. All the laboratories are well equipped to conduct the practicals. Students perform practicals under the supervision of their teachers
- College has a well-equipped library to facilitate learning among the students.
- Workshops, seminars, guest lectures of experts in different fields are organised from time to time on the new developments and latest issues to broaden the horizon of students.

Participative learning

- Debates, project works, quiz competitions group discussions are organised to develop communication skills, time management. Project works are given for developing leadership qualities, team spirit and participative learning
- Students are encouraged to participate in summer camps, awareness programmes organised by N.S.S and N.C.C.to develop sense of social and civic responsibilities
- Students are encouraged to participate in co-curricular activities of different clubs and committees, this helps them to think rationally and creatively
- Celebration of days like teachers day, Gandhi Jayanti, Environmental days etc and different festivals is done in the college to develop acceptance of unity in diversity and also working with peer groups
- Cultural and sport events are also organised.
- Cleanliness drives, wall paintings, awareness programmes on different social, ecological, and health issues at community level are also organized for sensitizing of students towards social and ecological responsibilities.

Problem solving methodologies

- Short term skill courses are held in college according to the need of students. Skill courses like soft skills in personality development, basic course in computers have been introduced in college, taking into consideration the importance of skill. Such courses equip the students with important skills like good command over English language ,programming and coding.
- Quiz competitions are conducted to enhance problem solving skill.

All these student centric methods adopted by the college have enabled the students to learn from their own experiences help in developing an all-around personality.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Teachers use ICT tools that has revolutionized teaching learning process. It has improved the quality of education. ICT has made teaching student centric. It has made teaching learning interactive and collaborative, instead of the traditional teacher talking and student listening approach .It has made teaching flexible, removed time restriction as well as place. Students can access knowledge anytime, from anywhere with their own pace and convenience. ICT provides access to the latest developments in different

fields. Teachers have the knowledge and skills to use the digital tools a number of departments of the college and are well equipped with ICT enabled facilities like computers, laptops, pen drives, printers and scanners etc. for making notes and presentations. ICT also enables teacher self-learning in their subjects. College library provides access to e-resources through N-LIST (National Library and Information Services Infrastructure for Scholarly Content) and college library portal (<https://sites.google.com/view/gdcerspuralibrary/home>). N-LIST is providing access to e-resources, like e-journals, e-books, epgpathshala etc. In addition, college library is providing access to various important links regarding e-content by staff, e-gyankosh etc through library portal. The college takes care of the facilities required for ICT enabled teaching learning. The college has Wi-Fi connectivity. Keeping in mind the importance of ICT, e-learning environment is created in the classroom with well-equipped interactive boards. We have two smart class room and six other classrooms are also equipped with interactive boards. The college also has a well-equipped computer lab. The teachers of the college shifted from conventional classroom teaching to online mode of teaching during the lockdown due to covid-19 pandemic. Online classes were really very helpful during lockdown as they were the sole mode of teaching. The teachers of the college have also contributed in making e content. Teachers started using different platforms like Google, Zoom, Wise app etc to create virtual classes. Teachers created audio lectures and shared them with the students. Students are advised to consult e resources and take benefit of online lectures. Google classroom, Email, wise app are used for giving syllabus, assignments, sharing study material, making presentations, mentoring students and conducting examination. Social media platforms like whatsapp is used to interact with students individually and collectively for online counselling and sharing extra information with them. This also forms a very convenient, interactive and fast method of communication. Students can also message the teachers individually and clarify their doubts. Many departments conducted webinars, online quiz and guest lectures for the students. The teachers as well as the students have adapted to the usage of ICT tools. The use of these tools has also reduced the use of paper and helped to contribute to create environmentally friendly atmosphere. Information and Communication Technology has now become an integral part of teaching, learning and evaluative process of the college.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 17:1

2.3.3.1 Number of mentors

Response: 35

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
Mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 92.55

File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 47.24

2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
12	14	14	15	09

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 9.26

2.4.3.1 Total experience of full-time teachers

Response: 324

File Description	Document
Institutional data in prescribed format	View Document

2.5 Evaluation Process and Reforms**2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode****Response:**

The Internal Assessment of the college is transparent and rigorous in terms of frequency and mode. The process of internal examination is based on secrecy and confidentiality. These examination are conducted as per the guidelines given by the University and elaborated in the college prospectus. Internal assessment helps the teacher to evaluate the students on regular basis. It starts with the timely completion of syllabus, conduct of internal assessment test and their evaluation and submitting records to the University. The Internal Examinations are conducted under the Examination Committee that consists of senior faculty members. The overall supervision is done by the Principal of the college. A centralized date sheet is prepared by Convenor of the examination after discussion with the Heads of different Departments and Principal of the college. The time table of internal assessment examination are given well in advance. The seating arrangements for examination is displayed on the notice board. The syllabus of exam is intimated by the teacher to the students and their timely completion is also ensured. The question papers while maintaining secrecy, are prepared by the teachers, verified to eliminate errors and stored in sealed envelopes. The duty chart is prepared and timely information is given to the teachers. Only those students are allowed to appear who have completed the eligibility criteria of 75%. Attendance sheets of students are properly maintained. The faculty members give course wise instructions about the internal and external evaluation to the students, for effective understanding of evaluation process Any change in the schedules and pattern if any are immediately notified to students by concerned teachers. The evaluation process is immediately carried out by the teachers after the completion of internal assessment tests. The teachers inform the students about their attendance and performance in the exam. The evaluated answer scripts are discussed with the students to make them aware about their lapses in attempting the question paper and they are advised accordingly to adopt proper techniques and strategies of attempting the question paper. The assessment marks are shared with the students and liberally discussed with the students to avoid any grievance on their part. Personal guidance is also given to the poor performing students. The college also conducts retest for absentees with genuine reasons, failures and an opportunity is also provided to the students to repeat the test if they want to improve upon their earlier performance. Evaluation of practicals is based on different parameters like viva , daily performance, attendance and test. In theory 20% of marks are reserved for internal and 80% for external examination, while in practical 50% of the marks are internal and 50% are external. As regards the skill enhancement courses, the final examination is conducted by the college itself in addition to the internal assessment. The teachers prepare record of the final results that are checked by the internal assessment committee of the college. Thereafter, the record is verified by the team deputed by the university and finally submitted to the university.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

GDC R S Pura provide a healthy mechanism to ensure transparency in the examination related grievances and the sanctity of examinations is maintained to the higher degree possible by the college authorities.

- The college has its internal Assessment committee, which took necessary measures to ensure objectivity and transparency in issues related to examination grievances raised by students.
- Teachers have started using whatsapp groups/wise app and other e-platforms where in all notices related to the examinations and academics can be circulated and communicated to all the students.
- The time tables of all examinations are displayed on college notice boards and on various e platforms well in advance to give adequate preparation time for the students.
- The attendance record, which is a part of internal assessment is uploaded by all teachers on monthly basis and students are given ample time to point out any discrepancies.
- Students who want to claim concessions in attendance on medical grounds and for participation in extracurricular activities are also considered by the concerned teachers.
- After evaluation of answer scripts of internal assessment, the results are discussed with students so that they can raise their grievances regarding the marks awarded to them with the faculty concerned.
- The students who failed to appear in the internal assessment test and have applied for re-test with valid reasons and also those who are failing in the internal test are also considered by the college teachers.

File Description	Document
Any additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

In the Higher Learning Institutions, the ultimate aim of imparting education is that the students after they graduate become the quintessential human resources of the society and are capable of creating a niche for themselves. GDC R S PURA is affiliated to the University of Jammu (J&K UT) and the courses for the college are offered by it which are then carried on by the college. So the college have courses in

Arts(Humanities, Hindi Honours), Medical and Non-medical streams. The college has a comprehensive and a dynamic website: www.gdcrspurajammu.com, which is regularly updated. It has a complete and updated list of all the programs offered by the institution and being taught in all the departments with details of program objectives, program specific outcomes and course outcomes. List of programs and courses including program code are also mentioned in the College prospectus. The Programme and Course outcomes of the programme offered by the Institution can also be categorized as below:

Bachelor of Arts (B.A.) and Bachelor of Sciences (B.Sc.): Medical and Non-medical streams: The students after attaining the requisite degree have plethora of opportunities as most of the competitive exams are based on graduation level. The students are made aware of the large scope of employment which is reflected in a large number of sectors of interest for BA courses graduates. Students also have the opportunity to select the subjects of their choice under choice based credit system (CBCS system), depending upon their interest in jobs in the specific field. After attaining comprehensive knowledge, the students are equipped with confidence and independent thinking to pursue further studies and are able to compete in a techno savvy world. Basic scientific temper in undergraduate courses inculcate attitude of logical and rational thinking in a student which can then be utilized in everyday life and myriad options can be explored in the vast area of research in applied and upcoming fields of science and technology working as a scientist with national and international institutes ensuring human survival and progress of the nation. Various skill courses are also offered by the college under CBCS system along with the Arts and Science Streams and the student have the choice to select the skill course as a part of his/her regular curriculum.

Hindi Honours: Hindi being a national language, it is very important course of communication. Bachelor of Arts (BA) (Honours) is a three year full-fledge course. It is an excellent preparation for careers in teaching, media and advertising, writing, and publishing for graduate or professional studies in Hindi, communication or law and for advancement in any field in which communication skills are very important.

File Description	Document
Upload COs for all courses (examples from Glossary)	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

As per rules set by the university, the performances of the student in every course are evaluated based on the results of the assessment tests, home assignments, practical examinations and University Examinations. The institution has the internal assessment committee entrusted with the responsibility of conducting the assessment tests in a fair manner and the performance of the student is discussed with them and the students are provided with opportunity to improve their performance which, in turn, results in better attainment of course outcome. The examination of theoretical part are conducted by University that covers 80% of maximum marks whereas the internal assessment constitute 20%, which are evaluated by college through various assessment tests and assignments. The practical courses of the science stream are

evaluated by means of internal and external practical examinations. Internally, the outcome of practical course is evaluated through daily assessment and internal practical tests but in the external practical examination, an examiner is appointed for conducting the practicals. As per rules laid by the affiliating University, in practical 50% marks are for internal assessment and 50% for external examination.

The performance of the student at the end of each academic session is made available on the affiliating University i.e University of Jammu Website and inputs from the faculty are used for the complete and comprehensive evaluation of students. The course outcomes in terms of performance of the students and the standing of the college in order of merit amongst other colleges affiliated with University of Jammu is analyzing and discussed in the meetings of Head of the departments and the Principal. The corrective measures for the different courses for the next academic year are deliberated upon and planned accordingly. The academic performance and the result are compared with the previous year result. Improvement in results is taken as the reward for the hard work put by the faculty and also acts as encouragement for the ensuing academic session. At the end of a semester, with the culmination of course work, the results of the examinations is announced by the university and it provides a fair idea about the level of attainment in the said course. The theory examination conducted by University covers 80% of evaluation, the question papers are set by the university faculty on the basis of syllabi of the said course so the standard of measuring the attainment is usually high. The program outcomes and attainment in terms of students qualifying various competitive exams and getting jobs is evaluated through the data which is available from alumni collected during the alumni meet of the college. Since the establishment of the college and the graduate batches it has produced, a large number of students have sought jobs in government and private institutions of repute be it the banking sector, teaching or administration and the data available is appended as a pdf document herewith.

2.6.3 Average pass percentage of Students during last five years

Response: 37.35

2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
227	84	53	105	143

2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
369	277	258	359	317

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response:	
File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document
Upload any additional information	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description

Institutional data in prescribed format

Document

[View Document](#)

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.2.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
20	18	18	18	18

File Description

Institutional data in prescribed format

Document

[View Document](#)

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years**Response:** 0**3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description**Document**

Institutional data in prescribed format

[View Document](#)**3.2 Research Publications and Awards****3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years****Response:** 0.85**3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
3	2	3	11	5

File Description**Document**

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)**3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response:** 0.53**3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
4	1	2	2	6

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Various clubs, committees, departments along with NCC (boys and girls battalion) and NSS Unit of the college have actively conducted extension activities from 2016-2021. Every year, days having national importance such as Independence Day, Republic Day, Gandhi Jayanti, Constitution day besides other significant days including World Environment Day, AIDS Day, International Yoga Day, International Women's day, Rastriya Ekta Diwas, World Water Day, World No Tobacco Day etc. are celebrated with enthusiasm by the college in order to make the students realize the relevance & historicity of these days.

Campaigns on road safety, drug abuse, environment conservation, anti-female foeticide etc., conducted by the college familiarize the students with these social issues and sensitize the local community about the same.

NSS and NCC Bn of the college adopted villages of Jindelar, Chohala, Rangpur, Goondla and Baga Marh under Swachhta Samaroh, Swachhta Pakhwara and Swachh Bharat Summer Internship Program and has been conducting a number of extension and outreach activities such as cleanliness drives, plantation drives, door to door awareness rallies, nukkad nataks etc. so as to make the students socially responsible and contribute back to the society in a meaningful and substantive manner. NSS unit of the college also celebrates Rashtriya Poshan Maah in September to ensure community mobilization for addressing malnutrition amongst young children and women.

NSS unit also organized various summer and winter camps in which volunteers visited Bal Ashram, Nari Niketen to provide community services and distributed blankets, food and stationery items besides spreading awareness regarding sanitation and hygiene. Such initiatives have contributed significantly to transform the mindset of the local youth.

Besides these activities, the NCC unit of the college also organized blood donation camps. Apart from NCC and NSS, each department and club of the college conducts outreach activities that promote neighborhood-institution community network and student engagement. Different departments also organize field trips for the students to give them field experience and practical knowledge outside

classrooms. Career counselling cell organizes lectures, seminars etc.to provide guidance to students in exploring various career avenues and application based knowledge. Extension lectures are also organized by different departments to apprise students about latest developments in different fields. A plastic waste free campaign was started in 2019 under ‘Swachhata Hi Sewa’ in which month long activities were performed. Red Ribbon Club of the college has also been working effectively for the HIV/AIDS awareness.

Celebration of 150th Birth Anniversary of Mahatma Gandhi, 550th Birth Anniversary of Guru Nanak Dev Ji & Azadi Ka Amrut Mahotsav –75th year of Indian Independence has inculcated the sense of patriotism and community celebration in the minds of the students.

Even during the COVID-19 pandemic, the enthusiasm of the students did not die down. Besides their online classes, students actively participated in various activities conducted online.

Thus, college has been working as a catalyst in the town by showing its institutional responsibility towards society and proven its mettle over and over again by encouraging students to participate in different NCC camps and various sports, cultural and literary activities.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 6

3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
2	1	0	3	0

File Description	Document
Institutional data in prescribed format	View Document
e-copy of the award letters	View Document

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 285**3.3.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
74	70	66	57	18

File Description	Document
Reports of the event organized	View Document
Institutional data in prescribed format	View Document

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years**Response:** 254.07**3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2130	2099	2472	1365	283

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

3.4 Collaboration**3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years****Response:** 2**3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	2	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of linkage related Document	View Document

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 2

3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document
e-Copies of the MoUs with institution./ industry/ corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning, viz., classrooms, laboratories, computing equipment etc.

Response:

This College was established in October 2005 as a modern co-education institution of studies and has been serving population (mainly rural and border areas) of 10 lakhs. The entire campus expands into the area of 22 Kanals and 10 Marlas that shares the boundary with the famous Bana Singh Sports stadium. The students of the college uses the sports infrastructure of the stadium. The college has well-structured building that hosts all the curricular and extra-curricular activities of the college. Moreover new building of the college is under-construction to meet the increasing strength of the college.

Details of existing and upcoming infrastructure of the college is as follows:

S. No.	Facility	Total Number
1	Administrative Block/Set-Up	<ul style="list-style-type: none"> Principal Chamber with personal Computer Section handling routine office works. Establishment Office (University Section, Accounts Section, Receipt and Dispatch Section) IQAC Room for assuring the quality education in college.
2	Classrooms	<ul style="list-style-type: none"> freely ventilated and stair-cased classrooms-ten(10) numbers. equipped with both whiteboards and LED Boards adequate supply of electricity. Classrooms with Smart LED Boards- Six (06) in numbers with capacity of 80+ students. Classrooms without Smart LED Boards - Two (02) numbers with capacity of 40+ students. Smart Classroom with ICT facilities- Two (02) in numbers with capacity of 60+ and 40+ students respectively. Six (06) in numbers are under-Construction in upcoming new building.
3	Laboratories	<ul style="list-style-type: none"> Modernised and equipped laboratories Six (06) in numbers. Four (04) in numbers are in under-construction stage in upcoming building.
4	E-Content and Browsing Center	<ul style="list-style-type: none"> State of the craft with availability of e-content of various subjects for those needy students who could not afford to do not have access to internet connectivity due to budgetary disturbances.

5	Library Hall	<ul style="list-style-type: none"> • Huge hall with sitting capacity of more than 80 students at a time. • Timing : 9am to 3pm. • Collection of more than 11,000 Books. • Reference Section having 157 Books • Reading Room Section having all the National & International Newspapers along with recent Magazines. • Xerox Facility is available for Students with optional charges of 0.75Paisa/Page.
6	Conference Hall/ Auditorium/ Multi-Purpose Hall	<ul style="list-style-type: none"> • Conference Hall-One (01) in number. <p>Multi-purpose Hall-One (01) in number is in under-construction stage.</p>
7	Girls Common Room	One (01) in number.
8	First Aid Room	One (01) in number.
9	Women Development Cell	One (01) in number.
10	Staff Room	One (01) in number with separate toilet facility for both Male and Female faculty of the college.
11	Washroom Facility	Separate for Boys and Girls (10 in numbers)
12	Internet Facility	Entire College campus through BSNL Wi-Fi.
13	Transport Facility	Bus-One in number available for all the students.
14	Students Parking	One (01) in number.
15	Canteen Facility	Under-Construction in new upcoming building.
16	Lawn Benches for Students	Twenty(20) in number in the front lawn and Ten(10) in number on the first floor for the resting and leisure of the students.

File Description	Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Government Degree College R S Pura is built on limited land resource of 22 Kanals and 10 Marlas over which the main building complex of the college is constructed. However, the college share its margins with Bana Singh Stadium in its neighbourhood. As per the permission of the sports authority, the college is authorised to use all the facilities available in the Bana Singh Stadium of R S Pura on regular basis. The stadium contains a big play ground located adjacent to the main college building. This stadium has tracks for athletes and playfield for sports like Cricket , Volley Ball Courts and has been instrumental for our student for their preparation of various sports events. The purpose of these games is to provide healthy environment and to develop students physically and mentally. Our college has been regularly participating

in the inter-college annual competitions held in University of Jammu or Silver Rolling Goverver's Trophy held in GDC Boys Udampur or any sports event organised by any college in Union Territory of Jammu and Kashmir or outside .

In order to meet the expenses of sports activities, the college generates fund for sports from admission fees charged from students at the time of admission. This sports fund is utilised for the students for their preparations of any sports event. Moreover, the college has a permanent post of Physical Director over which regular faculty is available. The faculty member is responsible not only for the teaching duties but also, conduct of various sports activities and participation into sports events from time to time. The students are involved in these sports competition and brought laurels to the college through their performances at the state and national level.

For the recreational purposes or activities, various cultural programmes are held in the college. The new auditorium of the college is in under-construction stage but the existing infrastructure of the college is used for cultural purposes. The college has permanent faculty for Music that engage students for preparations and participation in different cultural programmes. Moreover, there exists cultural committee if the college that motivates and helps the students to prepare for the participation into various cultural events. The students of the college participates in cultural programmes like "Display your talents" in Jammu University. The expenses of cultural programmes are borne by college authority. Moreover college holds farewell function for outgoing class and fresher's party for freshers. Apart from this the college also celebrate NCC Day and NSS days for our volunteers.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 72.73

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 8

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 49.35

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
190.25	0	0	0	0

File Description	Document
Upload audited utilization statements	View Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource**4.2.1 Library is automated using Integrated Library Management System (ILMS)****Response:**

Our College hoists a well maintained Library that occupies largest space in the college. At present, the college library has subscription of almost 1500 students of the college. The Library has more than 11000 books of different subjects. These books pertain to variety of subjects and areas such as Reference books, rare books, encyclopaedias and so on. Moreover, these books are arranged in different almirah with cataloguing on allotted spaces. The books range from curricular-related to competitive examinations. The library has a motto of availability of diversity of literature to the students of the college.

Library also has sitting arrangement of around 60 students at a time. Moreover the library also has allotted space for reading of newspaper, reference books and book issuing. The Library has been made student friendly and provides for congenial environment for reading and studying of the books by the students. Further the library, apart from students has been visited by teaching staff for reference books and preparation of their lectures for the students.

The Automation process of the college Library is under- process. In the automation of the Library the college has subscribed “e-Granthalaya 4.0” library automation software. This software includes

1. Acquisition (placement of Order and Purchase)
2. Cataloguing of Books
3. Classification of Books
4. Subject heading
5. Bar-coding of Books
6. WEB-OPAC

This application allows students to search or browse a book by author, title or any key word of the book.

Student through their user id, could assess the information regarding availability of Books through their phone or Computer system. For this facility they need not to visit the library physically.

Apart from this the college library updates the students through newspaper, books and current affair magazines. Moreover the books for the preparation of competitive examination like UPSC, Combined Graduate Level, etc. Further the College library has its own student friendly library portal(<http://sites.google.com/view/gdcrspuralibrary/home>). This portal provides access to important links like open access e-resources, e-content by the staff, free study material websites, e-gyankosh, encyclopaedias, Dictionaries, Competitive exam study material, e-newspaper, magazines, PDF's etc. in addition the college library has a telegram group for the students that keeps up the updated on the material or college related information.

File Description	Document
Upload any additional information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: D. Any 1 of the above

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 4.75

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
5.48	11.56	1.41	2.92	2.39

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 14.69

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 93

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

GDC R S Pura have all the IT facilities required for the students. In this college, each class-room is equipped with Smart LED Boards. All the science laboratories also have projectors, computer system and printer for the presentation and teaching purpose. Not only this the College has printer, scanner, multipurpose photocopiers in Principal office and in library for students, Computer system along with Xerox machine and Smart LED Board for re-viewing of recorded lecture for the students. Along with it College has provided multiple computer facility in all the Staff-rooms. It is through computing facility the whole faculty remains updated and stay connected.

The College has IT policy for all stakeholders of the institution i.e. Students and Staff. The college has introduced Wi-Fi facility in all the class room and corridors provided by BSNL network in 2021. The College have Five (05) BSNL Fibre FDDI connections with a plan of Rs999/- per month and provides speed of 80MBPS. These BSNL Fibre FDDI connections covers Principal chamber, laboratories and main establishment office that help the chair as well as other clerical staff in college to complete their work. With the installation of this technology whole college has been technically upgraded.

College has well equipped computer laboratory and accommodates a large number of students at a time for practical session. Apart from this, all the Students, faculty and staff have access to the computer labs, which is providing IT facility to all. Not only this, all the equipment of IT are always well maintained and updated. Computer lab has adopted all the latest tools, that helps teacher and students to take part in live conferences, live debates and live lectures from resourceful persons. Computer lab facilitates pupil in

attending vocational courses in IT computer. For instance the Department of Computer Science has started the basic computer course for all the students of the college. This course gives pupil basic know-how of computers to make them eligible for market absorption.

Here is the list of existing equipment related to IT equipment available in the college.

S. No.	IT Equipment	Quantity	Remarks
1	Computer Systems	37	Computer Application Lab = 25 Other Departments/office use =12
2	Laptop	08	
3	Printers	11	
4	Routers	13	
5	Switch	04	
6	Projectors	13	
7	Peripheral Items	Monitors -04 Keyboard – 16 Mouse - 25	

File Description	Document
Upload any additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 24:1

File Description	Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: C. 10 MBPS – 30 MBPS

File Description	Document
Upload any additional Information	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 100

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
77.10	48.08	6.31	9.995	5.001

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The College has framed College Development Committee(CDC) for the maintenance of all kinds of physical, academic and other support facilities. The purpose of this committee is to assess the requirements of the college and redress the infrastructural related problems in college. Moreover, the committee is entrusted with the responsibility to resolve all the problems of college.

The college is operating through its own constructed building since 2008. Further there is also one under-construction building that shall increase the existing infrastructure in a manifold way. The entire college complex comprising of classrooms, laboratories, Principal office, office, staff rooms, library and separate toilet facility for Boys and Girls. The college has large building that needs renovation or maintenance from time to time. It is the College Development Committee that provide for the mechanism for repair and renovation in the college. So, this committee looks after the repair and maintenance of the college on the day to day basis. In addition there exists College Beautification Committee CBC whose purpose is to make the college aesthetically beautiful and comfortable for the students off the college.

In order to renovate any part of building, certain financial mechanisms have to be followed. It is responsibility of CDC to follow all the financial code for college repair and maintenance. As per the requirement of the college, a market survey is conducted beforehand and then comparative statement is prepared for the execution of the work. Thereafter the work is executed after completing all codal formalities at competitive rates in an time bound time. In case of major infrastructural requirements the College Development Committee asks the Civil executing agencies to submit a DPR for a particular project. The DPR is submitted to the administrative department for approval. Once approved, the Civil Executed Agencies are asked to get the work executed. However, the college maintains the surveillance of the project. At present, the new building of the college is under construction by following the above mentioned process. As far as the purchases are concerned, College have framed the College Purchase

Committee. The purchases of the college are mostly carried through Gem or approved agencies. In case of purchase of higher amount, the mechanism of e-tendering is used for buying of goods for the college.

In case of admission procedures, the College adopts both off-line and online for the commencement of fresh Admission to BA/BSc. Courses in the college. For this purpose, Admission Committee is framed for Semester- I, III and V , for every year. The modalities of the admission process is decided by the Admission committee. However, in case of admission to BA/BSc Semester I, the admission is based on intake capacity and merit. Thereafter the college proceeds with class work immediately after admission process is over. It is ensured that the Classes/Practical regularly as per time- table. In addition, the students are exposed to series of Lectures in diverse fields including career planning. Moreover, the preparedness of students are regularly assess by conducting tests and conducting their presentations. The teachers are also encourages to use modern teaching aids for effective communications and learning.

Govt. of UT of J&K allocates grants and funds to college for the development and maintenance of college infrastructure. The funds so allocated to the college are spend on departments, labs, library and sports. This fund help college for the maintenance of laboratories of Physics, Chemistry, Botany, Zoology, Geography and Computer on regular basis. These labs have enough material for experimentation and sufficient space to accommodate students in one practical session. Even UGC, sometime has allocated fund to purchase apparatus of labs and other purposes.

File Description	Document
Upload any additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 13.96

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
267	128	01	13	0

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 49.54

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
369	277	258	359	317

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 4.29

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
02	04	04	05	05

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Institutional data in prescribed format	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 25.99

5.2.2.1 Number of outgoing student progressing to higher education.

Response: 59

File Description	Document
Upload supporting data for student/alumni	View Document
Institutional data in prescribed format	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 60

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
6	4	0	4	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
6	4	0	4	0

File Description	Document
Upload supporting data for the same	View Document
Institutional data in prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 15

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
1	8	4	1	1

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

The college has tradition of electing the student representatives and formation of student bodies. However the class representatives are elected with the consent of all the students of the class in all the sections of all classes of English subject. Two class representatives from each section are elected unanimously i.e. one on the basis of merit and other on the basis of choice of the students. The representatives from different classes/semesters have been included in the student council of the college. The members of student council provide assistance to the students approaching the institution for admission. They offer counselling to the students regarding the selection of subject combinations in different streams. They help in making the new students (freshers) familiar with the culture and functioning of the institution. They also give grand welcome to these students and help them to make desirable adjustment in the institution. They maintain the liaison between faculty and administration which helps in the smooth functioning of the institution. They help the disciplinary committee and anti-ragging committee in resolving various indiscipline issues in the institution. Till date no ragging and sexual harassment case has been reported in the institution. These students are the assets for the institution. There is healthy practice of resolving the time table and classroom issues amicably with active participation of these representatives. These members help in maintaining discipline at the class and institution level. They offer their services in making arrangement for the cultural/literary/sports events in the institution. They also help in serving the refreshment to the students, teachers and guests participating in the functions organised by the institution. They actively participate in various activities of the college. They help in coordinating all the events and activities related to academics, curricular and co-curricular aspects. They also motivate other students to take part in the activities conducted by the institute in true spirits. They offer their services in organising the picnics and field trips too. They disseminate information from college administration and other committees to all the students for greater publicity. They assist the teachers in planning, organising and executing various student oriented activities. They act as mediators between the students and teachers to share, discuss and solve their personal, educational and vocational problems. The institution provides the full support to these members in organising and coordinating the events in the institution. The participation in these activities develops their leadership qualities and skills. This will help them to become successful leaders in their respective enterprises. They will become competent managers in future by learning these skills.

File Description	Document
Upload any additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 3.2

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
02	09	02	03	00

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement**5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services****Response:**

The purpose of an association is to foster a spirit of loyalty and to promote the general welfare of the institution. Alumni Associations exist to support the parent institution and strengthening the ties between alumni, the community and the parent institution. Good alumni relations are conducive for the institution's advancement. Alumni are the most loyal supporter of the institution. They are considered as the fundraising prospects. They generate invaluable marketing of the institution among their social and professional networks. An institution can continue to benefit a lot from their skills and experiences. They are motivational forces for the students of the institution. They can act as great role models for the current students and are often well placed to offer practical support to students as they start their careers. They are the ambassadors of the institution who take their knowledge of the institution to their hometowns, to their place of postings and into their professional and social networks. Good alumni relations benefit alumni as well as the institution. Well established alumni have the capacity and inclination to make significant contribution to the betterment of the institution. The alumni can donate funds for the institution, sponsor research, student's courses, adopting the poor students, providing the expert advice and guidance, supporting the student's placements and career guidance, sharing talents and contributing in different ways.

The college organized its first ever Alumni Meet on 20 November 2021. The meet was organized under the auspices of Internal Quality Assurance Cell (IQAC) in order to reach out to the alumni of the college and to give them a feeling of belongingness and make them aware about the diverse activities the college has been undertaking since its establishment. After the alumni meet, the alumni association was constituted by the active participation of all the alumni members. The alumni members elected unanimously are the President, the Vice President, the Secretary and the Treasurer. The members of the association assured to extend full support and assistance for development of the college in general and well being of the students in particular. The association will work to bridge the gap between the college and alumni. They take the

responsibility for keeping the track of alumni with their required details, inform them about the current changes and achievements of the institution and future perspectives. The alumni members showed great deal of concern for the students of the college. They assure to keep in touch with the college and try to visit the college more frequently as may be. A good number of alumni of the college have extended support in different activities of the college. The passed out alumni contributed a lot in preparing the NCC Cadets, NSS Volunteers and sportsmen of the college. They visited the college and offered their support to the students preparing for different competitive examinations, sports and display your talent events at the University of Jammu. They always showed a great inclination to serve the college in organization of events.

File Description	Document
Upload any additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

To realize the college vision and mission, the college administration endeavors to ensure participation of all stakeholders in decision making, policy formulation and implementation through constitution of different colleges committees. Regular interaction of college leadership with staff and students at various formal and informal levels promotes an open and interactive environment in the institution.

The college functioning is based on democratic principles which is reflected in the election of teacher council represented by elected staff secretary and student council, also elected in a democratic manner. The election of these democratic bodies helps in highlighting the core issues related to welfare of students as well as staff members for their redressal by the college leadership.

With a vision to develop all round personality of students, the college administration strives to provide ample opportunities to students by exposing them to different competitive and extracurricular activities like general knowledge and subject specific quizzes, debates, community awareness programmes, display your talent competitions, summer camps, NCC, NSS and sports activities.

For imparting quality education to the students and to promote quality learning, use of innovative teaching-learning methods such as use of ICT technology, better information access to students through Wi-Fi connectivity, digitization of library and use of smart classrooms is emphasized; which is aimed at achieving high academic performance of students. Regular career counselling programmes are organized to provide an insight to the students regarding various career prospects and for skill development, the college administration aspire to introduce skill courses adapting to community needs of the area; apart from providing training to students in vocational courses in collaboration with approved government agency under RUSA scheme.

To strengthen the Institution, the college administration make absolute efforts for developing new infrastructure and equipment, development of sports infrastructure, renovation and enrichment of laboratories and undergoing various academic, administration and others non-academic reforms.

The college administration of GDC, R. S. Pura along with teaching and non-teaching staff works as one unit to achieve the vision and mission of college and to evolve into a leading institute of higher learning for the students.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The college administration pursues the policy of participative management for effective functioning of the institution. The principal of the college supervises the overall functioning; in coordination with College Advisory Committee consisting of 8 senior-most faculty members and all Head of the Departments. For the purpose of effective internal coordination and to give practical shape to decentralized practices in the college, the head of the institution frames different committees constituted of faculty members of the college. There are 55 such committees and each committee are headed by Convenor and 3 to 13 members. These committees met periodically to discuss the relevant issues and to chalk out plans for accomplishment of assigned tasks. Following is the list of committees framed in the college to ensure participative of each faculty member and its contribution in the policies and decision-making processes in the college:

1. Advisory Committee
2. IQAC Committee
3. College Development Committee
4. Purchase Committee
5. Local Fund Committee
6. Tour and Picnic Committee
7. Discipline Committee
8. Examination Committee
9. RUSA/UGC Committee
10. Internal Assessment Committee
11. Timetable Committee
12. NCC/NSS Advisory Committee
13. Library Committee
14. Career Counselling Cell
15. Bus and Genset Committee
16. Cultural/Fine Arts Committee
17. Crown-the student of the year Committee
18. Magazine/Newsletter Committee
19. Beautification Committee
20. Scholarship Committee
21. Sports/Yoga Committee
22. Press and Media Committee
23. RTI Committee
24. Debate, Seminar and Literary Committee
25. PMSS Committee
26. ASHIE Committee
27. Registration and Return Committee
28. Anti-ragging Committee
29. Cell against Sexual Harassment
30. Complaint/ Grievance Redressal Cell (Male)
31. Complaint/ Grievance Redressal Cell (Female)
32. Committee against SC/ST/OBC Harassment
33. Financial Aid Committee

34. Website Committee
35. Hospitality and Protocol Committee
36. Income Tax Calculation Committee
37. Red Cross/ Red Ribbon Committee
38. Medical and First aid Committee
39. Stock Verification Committee
40. College Canteen Committee
41. Tobacco free/ control Committee
42. Women Development Cell
43. EBSB as Nodal Officer
44. Swayam MOOC Coordinator
45. Road Safety Club Committee
46. Science Club Committee
47. ECO Committee
48. Ethno Heritage Club Committee
49. Socio Club Committee
50. Skill Enhancement Committee
51. Drug De-addiction & Rehabilitation Cell
52. Training and Placement Cell
53. Psychology Cell
54. Hub and Spoke Skill activity Committee
55. Prospectus and Printing Committee

File Description	Document
Upload any additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Good governance:

In order to achieve learning objectives and to uplift the overall growth of the institution a student centric strategic plan in accordance with the vision and mission of the institution. College formulates a development plan after taking into confidence the various stakeholders; the same is implemented through different committees to transform the vision and mission of the college into reality. The College development committee makes the perspective infrastructure plan for the institution keeping in view the priority areas. Principal proposes expansion plans for the institution after due deliberation with Staff Council and Development Committee.

Strengthening College Infrastructure:

The enrolment of students in the college is increasing in relation to intake capacity of the college. The inconsistency in increase is due to the variation in pass percentage at 10+2 level i.e. Higher Secondary Schools in the catchment area of GDC R.S.Pura. The existing classrooms are not sufficient to accommodate all the students.

The session wise strength of students during the last five years is:

YEAR	TOTAL NO.OF STUDENTS
2016-17	1369
2017-18	1342
2018-19	1488
2019-20	1227
2020-21	1296

The Administrative Department has approved the DPR for the renovation of existing building and for the construction of new block with an outlay of 1109 lacs includes canteen, 4 new classrooms, 4 laboratories and 1 multipurpose hall and watchman/chowkidar hut.

- One smart classroom has been constructed @ cost of Rs.15.00 lacs.
- Seven Digital interactive boards have been installed in the classrooms @22 lacs.
- Installation of 20 CCTV Cameras has been planned in future.

Academic Development

College has already been granted permission by the Administrative Department to introduce the following new subjects:

◦	Name of the Department	Year of Establishment of the Department	No. of Teachers	No. of students
1.	Library Sciences	1.	1.	1.
1.	Physical Education	1.	1.	1.
1.	•	1.	1.	•

The College shifted from annual system to semester system in 2014-15 and subsequently to CBCS system from 2016-17 as per the University of Jammu's guidelines.

ICT Development:

ICT has become an integral part of today's teaching learning process. In the current information society, students of the college have to access via ICT to keep pace with the latest development. ICT in the college are being used for delivering content, sharing content, communication between learners and teachers and delivery of presentation and lectures. College has 51 computers, 2 smart classrooms, 4 multimedia projectors,

7 digital interactive boards, 7 laptops, 2 Xerox copiers and

3 Genset. College library is well equipped with computers and automation of books is underway.

During COVID era teaching staff of our college had joined and completed online courses in order to enhance and improve knowledge of ICT skills. The various kinds of ICT products having relevance to education are Computers, Laptops, LED Interactive Boards, Multimedia Projectors and Internet/WIFI facility is available in the college.

File Description	Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

The college is governed and under the administrative control of Department of Higher Education Govt. of

Jammu and Kashmir under the Ministry of Higher Education. The Department is under the administrative Headship of Principal Secretary to J&K Govt. At the lower hierarchy to the Secretary is Director Colleges, who is selected among the Principals of the college as a liaison officer. He acts as a link between the Department and the College. At the Institutional level, Principal is head and also Drawing and Disbursing Officer (DDO). He is responsible for the management and control of day to day administrative affairs of the college. The Principal constitutes different college committees/cells headed by the conveners who are entrusted with the power to prepare reports about various developmental plans and academic concerns to be submitted to the Principal who takes the final call on any subject matter. He is assisted by the supporting staff in his the establishment section comprising of Section Officer, Accountant, Senior and Junior Assistants and other office bearers. The gazetted staff is recruited through JKPSC& the non-gazetted staff is recruited through the JKSSRB. Like all the UT Govt. organizations and offices the same service rules prescribed in the CSR apply to the employees of the college and are followed in letter and spirit. All correspondence to the department of higher education which is the regulatory body is made through the Administrative Secretary to the Govt. The academic affairs however are regulated by the University of Jammu to which the college is affiliated. The administrative matters pertaining to the admissions and examinations are governed by the University. The college is bound to implement the regulations and guidelines of the Jammu University in its academic affairs. The IQAC acts as the guiding cell for the quality initiatives.

There are different committees to manage the college affairs are:

1. Advisory Committee
2. IQAC/NAAC Committee
3. College development Committee
4. Purchase Committee
5. Local Fund Committee
6. Tour and Picnic Committee
7. Discipline Committee
8. Examination Committee
9. RUSA/UGC Committee
10. Internal Assessment Committee
11. Timetable Committee
12. NCC/NSS Advisory Committee
13. Library Committee
14. Career Counselling Cell
15. EDUSAT Committee
16. Bus and Genset Committee
17. Cultural/Fine Arts Committee
18. Crown-the Student of the year Committee
19. Magazine/Newsletter Committee
20. Beautification Committee
21. Scholarship Committee
22. Sports/Yoga Committee
23. Press and Media Committee
24. RIT Committee
25. Debate, Seminar and Literacy Committee

26. PMSSS Committee
27. ASHIE Committee
28. Registration Return Committee
29. Anti-ragging Committee
30. Cell against Sexual harassment Committee
31. Complaint/ Grievance redressal Cell (Male)
32. Complaint/ Grievance Redressal Cell (Female)
33. Committee against SC/ST/OBC Harassment
34. Financial aid Committee
35. Website Committee
36. Hospitality and Protocol Committee
37. Income Tax calculation Committee
38. Red Cross/ Red Ribbon Committee
39. Medical and First aid Committee
40. Stock verification Committee
41. College canteen Committee
42. Tobacco free/ control Committee
43. Women Development Cell
44. EBSB as Nodal Officer
45. Swayam MOOC Coordinator
46. Road Safety Club Committee
47. Science Club Committee
48. ECO Committee
49. Ethno Heritage Club Committee
50. Socio Club Committee
51. Skill Enhancement Committee
52. Drug De-addiction & Rehabilitation Cell
53. Training and Placement Cell
54. Psychology Cell
55. Hub and Spoke Skill Activity Committee
56. Prospectus and Printing Committee

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces	View Document
Institutional data in prescribed format(Data template)	View Document
ERP (Enterprise Resource Planning) Document	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

There are set rules and procedures as a part of welfare measures to all the govt. employees in the department of higher education set by the govt. and same apply to our college employees also. The list of such welfare measures are as follows:

- 1. 15 casual leaves:** The employees can avail the casual leave whenever required and the maximum limit is 15 days per annum and lapsable if not availed.
- 2. Earned leave:** The Non-vocational staff gets the earned leave either in cash or kind as per the choice of employee.
- 3. Maternity/paternity and Medical leave:** The employees can get these kinds of leaves as per the rules and procedures established by the govt. The same are applicable to college employees also as are for employees of other govt. departments.
- 4. Gratuity, commuted pension and leave cashment:** The employees after retirement get the gratuity a lump sum amount as a reward for their services as well as commuted pension and leave cashment.
- 5. Medical re-imbusement:** For some serious diseases and surgeries the employees are re-imbursed the medical treatment expenses on the produce of bills and details.
- 6. TA/DA on Deputations:** TA/DA as per rules are given to the employees whenever deputed for institutional assignments.
- 7. Training, conferences RCs etc:** The staff is allowed to participate in the training, RCs and workshop to help employees' career advancements thereby enhancing the quality and overall efficiency of the institution.
- 8. Health Service:** The college has first aid health service available to meet unforeseen medical contingency and adequate medicines are available all the time.

9.Health insurance: college has group health insurance facilities to deal with unforeseen contingencies with regard to health.

Further the college has mechanism through which funds are raised sometimes through donations and volunteer contributions by the college employees to be given to the needy and deserving low paid employees to meet the expenses of admissions of their children, marriages or health issues.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 14.03

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4	9	2	1	4

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

1. The College follows a well established performance appraisal system for teaching and non teaching staff. The system consists of the annual performance report (APR) and the APRs are initiated at various levels in accordance with the hierarchy of ranks of the employees working in different capacities. The APRs contain the profiles of the employees and the self assessment indicators on different aspects of performance such as punctuality, regularity, involvement in curricular and extra-curricular activities, participation and contribution to social activities, contribution in sports, overall health of campus life ,discipline, contribution in welfare of the learners, performance in respective fields of assigned jobs and participation in capacity building programmes such as orientation and refreshers courses etc. The self assessed parameters are attested by the head of the institution who is Principal in case teaching faculty and then are further attested by the Director Colleges and are finally attested by the Head of the Department who is the Principal Secretary in case of teaching faculty. Presently the appraisal system in case of gazetted employees involves that the APRs are initiated by principal, reviewed by the Director Colleges and accepted by Secretary to the govt. higher education department, In case of non-gazetted employees APRs are initiated by senior faculty member of the college, reviewed by the Principal and accepted by Director Colleges higher education department and In case of ministerial staff APRs are initiated by the section officer of the college, reviewed by the senior faculty member and accepted by principal.

File Description	Document
Upload any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The college has set financial auditing system to check the unnecessary and fraudulent Expenditures. Financial Audit activity is regularly conducted by submitting first application to auditing agencies both from central govt. and state govt. The subsequently the agencies gives audit certificate after finishing the audit. Last audit was done in 2020 by Indian audits and accounts a central govt. agency. The financial audits were conducted one by the Finance Department of State Govt. 2016 and second by the Account General (AG) the Indian audits and accounts Department 2020. The queries raised by these auditors through different Para's are properly answered. The salary of the employee is reconciled by the AG. Financial matters are routed through cashier and Accountant. Any query regarding financial matter is settled by the head of the institution in consultation with Accounts Section and as per financial codes.

The college also frames it internal audit committee to conduct internal financial audits. The committee goes all the documents related to financial matters. if any irregularity or query is raised against any department or any individual the query is settled through accountant of the college.

File Description	Document
Upload any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The institution is run by the government of Jammu & Kashmir Govt.(UT).The UT govt. provides financial assistance and funds for the academic and infrastructural development. The colleges itself don't have its own regular source of finance. No self – financing courses are run by the institution. Strategies to collect funds for the infrastructural development and for the student's welfare by the non-government bodies, individuals and Philanthropist have not been attempted during the last five years. College functioning depends heavily upon the grants-in-aid system provide by the Government. Grants received from Government time to time are used for various purposes like purchase of the books, equipments, for development of the infrastructures, maintenance of the office and other purposes. The college has received a grant of Rs. 3.36 lack for vocational courses under RUSA phase 01. No grant has been received from UGC, DST, ICSSR, DBT or any other central Govt. body in the last five years. Govt. funds are released under specific heads and utilized under the specific heads.

Mobilization of financial resources is done to a great extent through fee collected under various heads ,viz., Admission fee, Pool fund , Student aid fund , building maintenance fund , games sports fund , reading room fund , furniture fund , stationary fund, magazine fund, motor vehicle fund , identity card fund , student service fund , Seminar/ Cultural fund , activities fund , medical aid fund, relief fund , red cross fund , miscellaneous fund , Edusat & NSS fund , digitization networking fund, Corpus fund , red cross fee , NSS fee, Examination development fund , University sports fee , University Culture fee , Examination maintenance fund , registration fee & insurance . Science students also deposit laboratory fee. For CBSE students there is an additional eligibility fee.

Fee collected from students is accumulated in local fund accounts and is utilized as per the requirement of the College through the Committees such as College Development Committee, Repair and Maintenance Committee and College Purchase Committee which made for the purpose comprising of teaching faculty and Ministerial Staff.

The proposals from different HOD's as well as students representatives are evaluated by the college Advisory Committee and the entire genuine requirement are met through the committee constituted for the purpose.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC in the college was constituted in the year 2014, with its first meeting held on 31/5/2014. The IQAC is effectively performing various functions bestowed upon it since its inception. The IQAC cell chalks out a plan of action in the beginning of the year towards the quality enhancement and outcome is achieved by the end of the year. The Plan of action is like improvement in the library, introduction of the new subjects, skilled development courses etc. It even prepares the students especially from rural area to excel in the global world. To ensure quality in teaching, feedback for the assessment of faculty is taken from the students. The feedback is analyzed confidentially and teachers are advised for improvement accordingly. Teachers are timely reminded to interact with students. Alumni meet are also organized by the IQAC periodically where suggestions are invited periodically and are acted upon to ensure the teachers are involved in professional development, IQAC collects annual Self Appraisal report of faculty members for transformation to higher authorities. IQAC also encourage the faculty to go for refresher courses and orientation courses. IQAC also performs its own SWOC analysis from time to time in order to introspect and enhancing the quality initiatives. IQAC through Board of studies (having besides the teaching faculty of the concerned department, the members from the corporate sector, universities, and alumni) helps in curriculum designing as per the UGC norms. IQAC also proposes the use of modern technological methods for teaching for e.g. the use of ICT and smart class rooms. The initiatives which have contributed significantly for quality improvements in the institution are furnished below:

1. The institution envisages progressive development.
2. The institution intends to be a learning organization
3. The institution through its IQAC makes rigorous and continuous efforts to study, analyze and improvise every strategy, activity, process and procedure in all the domains of the institutional activity with a view to achieve, sustain and enhance quality with a aim to achieve excellence.
4. Continuous feedback, Academic Audit, Feedback from alumni, industry, parents, students, experts and the community helps it to establish quality culture.
5. The quality is maintained at every stage be it academics, administration, infrastructure etc.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

IQAC cell of the college conducts regular review meetings with all Heads of the departments aimed at monitoring the teaching learning process. These periodical meetings facilitate to evaluate the learning process, structures and methodologies of operations and learning outcomes and measures are discussed for any kind of further improvement along with action plan for implementation.

ICT Equipments in the form of digital boards have been installed in the class rooms and the library. Internet facility in the form of Wi-Fi connectivity is provided to the students to improve their access to global learning tools. The IQAC organizes the extension lectures by inviting guest faculty from diverse

fields for the students to equip them with latest developments in the respective subject. IQAC also encourages the teaching staff to use projectors for lectures, deliver lessons through PowerPoint presentation, make use of video lectures, which will help the students in understanding the subject matter effectively. YouTube lecture are also arranged for the students which facilitates students with topics pertaining to their syllabi. For this purpose, the college has provision of two smart classrooms fully equipped with ICT tools.

A periodical review of use of advanced teaching methods by the teachers is monitored by IQAC. The effectiveness of teaching process is evaluated by means of student feedback mechanism, where the student feedback is obtained by the end of every academic year and further analyzed for improvement by adopting appropriate measures. Student learning outcome is reviewed through regular class tests, assignments, class seminars, projects and internal assessment tests. University result analysis is made for each semester at the department level and college level which helps in identifying the slow and fast learners. Fast learners are then motivated to perform still better whereas remedial classes are taken for slow learners. Regular counseling of students is done by the teachers to search for learning impediments and accordingly remedial measures are taken.

6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: D. 1 of the above

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

For quality education safe and secure environment is a pre-condition. Being conscious of this GDC R S Pura takes all essential steps to safeguard safety, security, and dignity of female staff members and students.

Safety and security: The college has a walled and gated premises. Watchmen guard the entrance of the college and visitors are properly scrutinised before being permitted to enter the premises. No one is allowed inside the college without a valid and proper reason and identity proof.

CCTV cameras installed at all strategic locations maintain continuous surveillance and act as a deterrent to any untoward behaviour or actions. The college has internal complaint committee against several harassments which includes faculty members from both the genders. The college also has discipline committee, anti-ragging committee and advisory committee to ensure the safety of female students and teachers.

Counselling: Counselling of students is done and they are provided with all the necessary guidance. The college has a separate complaint and grievance cell for females where they can discuss their issues and problems with female teachers. Career counselling committee organizes various sessions from time to time for the students where they are apprised of different vocations and career choices. Apart from this the CASH committee organizes lectures on sexual harassment. Lawyers and experts guide and counsel the students.

Mentor: Mentor groups have been formed wherein a small number of students are placed under one faculty member. Mentors help to boost morale and mentor students and record their progress. Various professionals are invited from time to time to provide professional counselling to students regarding their future.

Common Room: A dedicated common room is available for female students. It serves the dual purpose of relaxation and recreation. The room has a capacity of almost 100 students and is well lit, neat and clean. Newspapers and magazines are available on demand.

Other than this the college takes extra care of gender parity. The college has a company of females in NCC and many activities are organised by the cadets and these female cadets walk shoulder to shoulder with their male counterparts. In NSS many a times, girls outnumber boys. They extend their help to the society and the institution as and when required.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

Following the Government of India's resolution to ban all single use plastic, the campus of GDC R S Pura is plastic free. The waste generated in the college is segregated. Blue and green covered dustbins are placed in the premises at various locations. Students are motivated to reduce the wastage. Various programmes are organised wherein the students prepare/make items out of waste material.

Solid Waste Management: Green coloured bins are installed for wet and bio degradable waste whereas blue bins are kept for non-biodegradable waste. These bins are regularly emptied. Municipality vehicles frequently carry the waste away for its proper disposal. Apart from this student volunteers, NCC and NSS

sensitise and counsel other students to make proper use of dustbins. The also organise cleanliness drives under the Banner of Swatch Bharat Abhiyaan from time to time.

Liquid Waste Management: For liquid waste management, there is proper drainage system in the college and effluents emerging out of labs or wash rooms are disposed off in these drains.

E-Waste Management: To keep students abreast with the new technologies, various electronic gadgets are purchased by the college from time to time. With use and after a few years they become obsolete and also stop working. This kind of E-waste needs to be disposed off carefully without harming the environment. The college is in touch / talks with state pollution control board and is seeking support for disposal of the e-waste at the earliest. No other agency locally is available for the same.

No bio medical hazardous chemicals, radioactive chemicals are used in the college labs.

File Description	Document
Geotagged photographs of the facilities	View Document
Any other relevant information	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways

4. Ban on use of Plastic
5. landscaping with trees and plants

Response: C. 2 of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: D.1 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: D.1 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance

and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The institution makes efforts in providing an inclusive environment through its various activities organized throughout the academic year. India is a land of unity in diversity. The term unity in diversity refers to the state of togetherness, to oneness in spite of presence of immense diversity. Unity in diversity is based on the concept wherein the individual of social differences in Physical attributes, skin colour, caste, cultural and religious practices etc. are not looked upon as a conflict. Rather, these differences are looked upon as varieties that enrich the society and the nation as a whole. Unity in diversity has been the concept of India since times immemorial. For that sake the college organizes various activities to provide an inclusive environment.

The institution celebrates Birth Anniversary of Mahatma Gandhi on 2nd of Oct, every year to teach our students about peace, truth and non-violence. He believed in tolerance and non-violence. Independence Day and Republic Day are celebrated on 15th of August and 26th of January respectively to inculcate national values amongst students. Our institution organized lecture on Dr. B.R Ambedkar's contribution as a social reformer, economist, political activist and constitution maker. The college celebrated Rashtriya Ekta Diwas to Commemorate 143th Birth Anniversary of Sardar Vallabhbhai Patel to highlight the contribution of Sardar Vallabhbhai Patel uniting India as a 'One Nation'. 150th Birth Anniversary of Guru Nanak Dev ji's was celebrated on 1st August to inculcate the spiritual values among students. Symposium was organized teachings and life of Swami Vivekananda to spread his message of Comunal Harmony and Universal brotherhood.

Cultural committee of our institution under the ages of 'Azadi ka Amrit Mahotsav' celebrated various activities various lectures were organized to promote the regional language, Dogri and the regional culture. On Duggar Sanskrit Te Dogri Bhasha, food fest on the theme 'Duggar Tha Khan Pan' culture program on theme 'Duggar tha Laba Liwas' students were made aware of Duggar as a region, Dogri as a language and Dogras as people respectively. Online poster making competition on 'India's rich culture and heritage, online poetry recitation competition on 'India's cultural heritage, online lecture on Duggar Pradesh De Rukh Butey. The cultural activities are organized to imbibe cultural and traditional diversity among the students. Institution tries to provide culturally and regionally rich environment to the students with an eye on National Integration.

File Description	Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

GDC R.S. Pura sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as valuable and sensible members of the society through various curricular and co-curricular activities. From time to time, the college conducts various activities like lectures, seminars, debates on Indian Constitution, Gandhian Philosophy, Economic thoughts, Moral Philosophy, Value Education, and Philosophy of human Rights etc. as a small step to inculcate constitutional obligations among the students.

1. The college hoists the flag during national festivals and invites eminent persons to inspire students and staff by informing the qualities of freedom fighters and to emphasize the duties and responsibilities of the citizens. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. The institution encourages participation of students in Sports and Games, NCC and NSS at National level strengthen nationwide bond and relation.
2. The college gives leadership training and delegates the responsibilities of organizing college programmes with the support of the student's volunteers. Staff members participate in the national celebrations, Flag Day and take oaths for the cause of nation.
3. The college takes many initiatives like conducting awareness campaigns, organizing various programmes, training programmes, seminars and workshops to sensitize the future leaders to inherit human values coping with constitutional obligations. Ethical values, rights, duties and responsibilities of citizens are some of the topics that are enlisted in debates activities. The institution has strived forward with great efforts to increase the level of awareness and appropriate practices amongst the students in the following areas: -

- **Fundamental Duties and Rights of Indian Citizens: -**

The faculties of Political Science, Sociology and other departments also organized various academic and co-curricular activities for the propagation of the Fundamental Duties and Rights of the Indian Citizens. The students have enthusiastically participated in various activities like seminars, conferences, expert talks, poster making competition, competition on various contemporary legal issues, legal awareness camps to impart awareness of such issues etc.

Various departments of the institution and NSS unit are actively involved in conducting several activities for inculcating values for being responsible citizens.

File Description	Document
Details of activities that inculcate values; necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: C. 2 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Institution celebrates/organizes national and international commemorative days, events and festivals.

1. The college honors the great heritage of India by commemorating days, events and festivals of national/international importance. This inculcates constitutional responsibilities, patriotic spirit and unity among the masses.
2. Independence Day and Republic Day are celebrated in the college by hoisting and unfurling the Indian Flag and singing of national anthem.
3. International Women's Day is celebrated on 8th of March by organizing lectures to celebrate women power.
4. The NCC Cadets celebrates Kargil Day and Vijay Diwas to show respect to the martyrs and Kargil Heroes.
5. International Yoga Day is celebrated every year on 21st June to mark the practice of self-discipline and wellness.
6. World Nature Conservation Day is by the 2nd J&K BN NCC. Plantation drive is organized and stress on sustainable environment is given.
7. Pledges for Atmanirbhar Bharat to preserve the unity and diversity of the country etc. are taken.
8. Birth anniversaries of leaders like Mahatma Gandhi, Sardar Vallabh Bhai Patel, Pandit Nehru etc. are celebrated with a purpose of spreading their teachings and inculcating in students certain values.

9. National Handloom Day is celebrated by organizing competition cum exhibition with a view to educate the students about the Handlooms and fabrics of our country.

10. In the month of August, the NCC Cadets organize week long activities under the banner of Azadi Saptah. They organize various programmes, competitions, visit the martyr's homes and organize a cleanliness drive of the statues of martyrs in the town of R.S. Pura.

Other than this, all other important days like Teacher's Day, Children's Day, National Girl Child Day, National Integration Day, Armed Forces Day, NCC Day, NSS Day etc. are celebrated in the college to create awareness among the students and imbibe in them the spirit of self-confidence and integrity for standing tall in thick and thin.

File Description	Document
Geotagged photographs of some of the events	View Document
Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

BEST PRACTICE - 1

1. Title of the practice:

1. Objective: Providing:

3. E-Content of all semesters and all Subjects.
4. Browsing Center.

Being the reason, the college is situated very near to International Border and literacy rate is very low, the students residing around border area villages often get disturbed due to country clashes like frequent Bomb-Shelling etc. and maximum time around the year network problem creates disturbance in online teaching learning process. Thus, students are mostly inopportune to study on online access. The college administration realizes this and make it a best practice to help all such students by providing E-Content for all subjects and for all semester's readily available in browsing Center in Computer Department of the college. This helps to increase the literacy rate of this rural area and specifically providing teaching material to students for their ongoing study programs and courses.

Beside this the other objectives of developing E-Content and Browsing Center are:

- To develop a habit of E-Content creation among the teacher's and experts.
- To promote generation of E-Content in all Subjects.

To Make Available the E-Content to Teachers and Students, for supplementing and complementing the process of teaching and learning.

1. The Context:

This practice was initiated as E-Content has become a very valuable powerful tool of education in this contemporary education system, it is the newest method of introduction that can be used to create an information rich society where everyone, irrespective of cast, religion, race, region, gender etc. are empowered to create, receive, share and utilize information and knowledge of their economic, social, cultural and political upliftment and development. The use of E-Content has transformed teaching in several ways. In the process of E-learning, Structured and validated E-Content serves as an effective virtual teacher. Today the teachers are able to generate their own resources and consequently have more control over the classroom than they have in the past.

1. The Practice:

The practice of creating E-Content is necessary as, in this knowledge explosion society to bring effectiveness in dissemination of information, development of creative contents and incorporation of innovative information and communication, technologies plays a vital role at all levels of education system. For the upcoming digital generation to create a digital teaching – learning environment, mastering ICT Skills and utilizing ICT is of outmost importance in every educator's profession. E-Content serves this purpose in its various forms such as web-based learning, virtual classroom, and digital collaboration. It is a combination of text, audio, video, images, animations with visual effects that is delivered via internet, satellite broadcast of mobile technologies.

The Obstacles:

Lack of proper studio for making-Content by faculty members and students is the biggest Obstacles. Unluckily, existing materials cannot be automatically transformed into E-Content materials by just making them available from a website. A systematic and a scientific approach is needed to develop quality content. The E-Content should follow appropriate instructional design methodology in order to assure meeting of learning objectives and expected outcomes. The efforts spent in content preparation should be re-usable across various learning management system. All the E-Content materials should focus on.

1. The impact of the practice:

The student of this rural college, though situated/ resided in villages along International border where frequent Net disturbances and cross-country clashes observed yet they don't feel any hindrance/ obstacles in their studies, being opportunity to receive all study materials from E-Content available in the college and frequent browsing facilities are also provided. E-Content is very useful to learning purpose. It is much useful to animation and audio- Video effect which make subject understand with interest of the learners. E-

Content is facilitating to the teacher to effective manners. It is enhancing the learner's knowledge level which leads to create thinking, helped in increasing student's engagement, motivation and attendance which are key requisites for learning. It also improved performance a core subjects and faster the development of 21st century skills.

7. Resources:

Apart from Motivation ,Creativity and thoughtfulness on the part of the teachers some technical requirements are always their like Operating System, Mobile Operating System, Computer speed and processor, Screen Resolution, Internet Capability, Software Requirements, Web Browser, Browser Plugins, Productivity Application Etc.



BEST PRACTICE-2

1. Title of the practice:

A helping hand for mankind (village adoption).

1. Objective:

“If the colleges and villages meet, there will be a knowledge revolution”. This simple efforts has metamorphosed into a complete movement and will continue to bridge the socio economic gap between the college and the village adopted by the college. The objectives of the village adoption are many like: to inspire the rural communities to dream, plan , mobiles forces and resources for sustainable development of

teach member who can realize his/her full potential and create such eco system for positive behavioral transformation, to seek positive transformation and to engender progressive changes in the communities through alternative development models that are participatory sustainable and inclusive, to render service to the large community by creating and sustaining a culture of cooperative living for inclusive and sustainable development, to establish convergence models of resources, man power to achieve comprehensive development in tune with people aspiration and potentials, to document new models of development of rural communities/villages/cluster of villages and use in training and research. The main and foremost goal aim of village adoption is availability and accessibility of basic amenities and services and achieving sustainable development goals. To generate awareness on gender issues and social issues like literacy, health and hygiene, sanitation saved drinking water, lively hood option, creation of sustainable lively hood opportunities.

1. The Context:

NCC aims at creating a pool of organized, trained and motivated youth with leadership qualities in all walks of life who will serve the nation regardless of which career they choose. Needless to say, the NCC also provide an environment conducive to motivating young Indians to join the Armed forces, to create a Human Resource of organized, and trained youth and be always available for the service of the nation.

1. The Practice:

Government Degree College R.S. Pure is having two wings of NCC, one each for boys and Girls.

NCC Wings (Girls)

The NCC Unit of GDC, R.S. Pura was established on 02.11.2015 with 18 cadets enrolment in the year 2015. In the year 2016 enrolment increased from 18 to 28 cadets and now total existing strength is 35 cadets. These cadets attended a no. of camps since 2015.

In a magnanimous gesture, the NCC unit of GDC, R.S Pura has decided to adopt a village Bagga Marh (Kotli Shah Doala) and transform it into an ideal village through their services. According to the instructions of the UT Government the Institution has adopted a village Bagga Marh situated at a short distance from the college campus. In reference to letter No. RSPC/1941 dated the village was adopted by 2nd J&K Girls Battalion NCC Girls Wings. The village adoption provides and opportunities to academicians, policy makers and Civil society to get sensitized and understand the problems and social dynamics that exist at the grass root level. Such an initiative will help to assimilate the facilitating factors responsible for building sustainable and cohesive communities through inspiring, igniting, educating them to develop by utilizing multiple opportunities with special focus on this advantage sector. The village adoption also involves awareness on health, public sanitization, drinking water and personal hygiene, education and literacy including legal awareness. The college also provided a series of educational help were conducting college tours, special talks, hand on training, counselling etc. on various issues related to the problems identified within the villages adopted. Although the program is not designed to provide relief to this village economically, the village adopted will be provided help from educational stand point. After adoption a no. of activities were performed and these activities started with awareness campaign in which 10 cadets of 2nd J&K Girls battalion were flagged off to the village Bagga Marh they met with the general public in the community hall for the village where our teachers initiated the program and emphasized the importance of hand washing, using a toilet cleaning the surrounding, role of youth in promoting the health and hygiene awareness among the families. They sensitize the villagers about the issues related to

sanitation, open defecation and hygiene practices with the help of Swachhta Play. In addition to this cleaning of street was also done by the cadets.

The sarpanch of the Gram Panchayat Kotli Shah Doala in which the village Bagga Marh is situated, appreciated the efforts of the college NCC team and cadets in creating awareness of hygiene among the villages, a Swachhta Rally was organized from the college to the village during the rally, the Swachhta interns raised slogans on Swachhta Abhaiyan and created awareness about Swachhta Abhiyan mission and a three day door to door visits was conducted as a part of Swachh Bharat summer Internship 100 hours of Swachhta. 10 cadets conducted door to door awareness campaign in the village during the campaign the cadets sensitized the villagers about the ill effects of plastics and e-waste, health and hygiene, waste disposal etc. they are advised to follow better sanitation practices and refrain from single use plastic in which the villagers also participated factitively. A wall painting event on the theme 'Swachh Bharat' was also organized, these events were organized in collaboration with teachers posted at Govt. Primary School railway line located in village Bagga Marh drew informative painting on school walls based on 'Swachh Bharat Swasth Bharat' methods of solid waste disposal and management, use of dustbin and ill effects of open defecation to create awareness among the villagers. A Nukkad Natak on the theme 'health and sanitation' was performed and through the Natak the cadets highlighted various health issues related to unhygienic sanitary conditions and emphasis was laid on water and food borne diseases such as diarrhea, dengue etc. the nodal officer appreciated the efforts of the students and thank the villagers for their active participation. Waste collection drive was organized as a part of Swachhta Summer Internship in which a village level Swachhta Rally based on solid waste collection was carried out by the cadets in the village and during the waste collection drive a no. of activities were also performed including waste collection, segregation of solid waste transportation of house hold waste to appropriate site. They also performed door to door visits to create awareness regarding the separation of solid waste into wet waste and dry waste and their proper disposal. After waste collection drive, the next series of activities were cleaning of streets, drains and back alleys of the village. The cadets dug compost pit in the village and then added the waste collected by them from the village like dry leaves, vegetable peels, fruit scrap, garden weeds, flowers wood chips etc. to form composed pit for solid waste management. They also interacted with the villagers and created awareness regarding importance of hygiene and cleanliness and benefits of compost pits in their day to day life. These activities were oriented towards increasing the awareness of people about sanitation related issues and trigged a change in sanitation related behavior. The activities concluded with the village level swachhta movies were screened at different locations in the village, during movie screenings, the NCC cadets made use of opportunity to interact with the villagers and created awareness regarding importance of hygiene and cleanliness. In addition to this, the cadets cleaned 2 Kanals of waste land in the village with active community participation and planted trees to beautify it. A plantation drive was organized with the purpose of increasing consciousness towards the importance of Biodiversity for human environment and encompassed plantation of various trees like Alstonia, Neem, Pongamia, Emblica, Terminalia etc. by the cadets on the waste land cleaned by them. They also interacted with the local of the village and encouraged them for planting of indigenous trees and plants that are appropriate to local environment.

1. The Obstacles:

The practice was smooth with few obstacles as:

- Since the village adoption programme a college self-financed program, funds are very limited to

conduct activities at bigger level.

- Adopted villagers often misinterprets the college's intention for want of monetary aid or anticipation of immediate transformation.
- One of the major obstacles was this pandemic situation due to which are activities got suffered.
- Discovered issues (especially, sociological and political) cannot be directly addressed by the institution sporadically.
- For some persons change interferes with autonomy and they feel that they have lost control over their territory. Our sense of self determination is often the first thing to go when faced with a potential change coming from someone else.
- The village is adopted by NCC Girls Wings of the college and this was not acceptable to some people of the village (persons with conservative thinking) that girls are coming forwarded in the society as Gender equality is not their at grassroots level.

1. The impact of the practice:

The impact of the Practice is a positive one as it created a pool of organized, trained and motivated youth with leadership qualities in all walks of life not only leadership but a sense of together etc. , community service, kindness, cleanliness were also developed among the cadets as they got first hand live experience in the village. The practice had a positive impact not only on the cadets but on the villagers also. As we conducted a large number of activities there from time to time which changed the outlook of the village and the mindset of the villager's also, as now they are aware about a large number of things like collection of solid waste, use of dustbins, making of compost pits, ill effects of open defecation and importance of planting trees. A feedback drive is also a part of these activities in which various interviews were conducted to know the response of the people regarding the work done by the cadets. The villagers appreciated the efforts of the cadets they were very happy with the work done by them.

7 Resources:

- Human resources (NCC Cadets)
- Experts/Resources persons on critical issues related to rural livelihood.

About the institution:

- | | |
|-----------------------------------|--------------------------------|
| • Name of the institution: | Govt. Degree College R.S. Pura |
| • Year of Accreditation: | NA |
| • Address: | R.S. Pura |
| • Grade Awarded by NAAC: | NA |
| • Email Address: | gdcerspura@gmail.com |
| • Website: | www.gdcerspuraammu.com |

Special Remarks:

The college has also initiated one more best practice keeping in mind that college is in rural area and at block level and being low literacy rate the actual problems faced by the students from all the villages can be guessed and summarize by consulting the chairman, Sarpanchs, Panchs at block level.

Objective :

To know the rural problems faced by students and their parents. Specially related with skill courses.

Impact of the Practice:

The college administration consider all the genuine inputs and thus recommends to higher authorities in one such approach, the college administration got approved CIIT Center for Invention, Innovation, Incubation and training.

File Description	Document
Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Government Degree College R.S. Pura, located near **India-Pakistan International border**, mostly throughout the year disturbed by Indo-Pak clashes (firing and shelling) and henceforth due to high security zone and accordingly disturbances in net connectivity, college is still a beacon of hope and its distinctiveness to instill the idea of social and national awareness among students through NSS, Library and Awareness Unit of College at initial stage or entry of students in college. The aim is to provide hands on experience to students in delivering community and national services which would make them responsible member of society and to make awareness among students about digital and skill awareness under **Digital India** and **Skill India mission**. College strive to provide better opportunities along with academic activities run in the college and also take the responsibility for the all-round development of personality and modification of behavior of students. For this institution offers “**National Service Scheme**” (NSS). The motto of NSS is “*Not Me but you*”. To achieve this the college encourage the students to participate in various activities.

Also, these three units works closely during the admission of students (having very low literacy rate) in different semesters specially to train them about making use of different online platforms. Being very low literacy rate in this area, it is very important to make awareness especially the use of e-mails, to make e-mails and hence accordingly the use of different online study portals like N-LIST (National Library and Information Services Infrastructure for Scholarly Content), NDLI (National

Digital Library of India), e-PG pathshala, Shodhganga etc. and to read national and local newspapers like The Hindu, The Times of India, State Times, Daily Excelsior etc. Also users can simultaneously access Library books through OPAC and different hyperlinks are also provided to make awareness about knowledge of Universities for higher studies and information about UT, JK and GOI governing bodies. The college has recently established e-content and browsing centre to enable students to get study material of all ongoing semesters in all subjects.

These three units of college also make awareness to these rural area students through Telegram App and all students use this app and get any information instantaneously regarding Academics activities, Non-academic activities like Digital awareness, Cyber Jagrookta awareness, AKAM (Azadi ka Amrit Mahotsav), various employment and job opportunities and especially day to day COVID-19 Pandemic information etc. This is all done to make their bright and prospectus future as well as life securities.

Majority of students come from border villages to get education NSS unit of our college engages in grooming the students into socially aware, discipline and patriotic citizens. Because of this most of the boys and girls of this area has almost Zeal to serve their nation by joining army. Our NSS Unit is committed to prepare the students by providing knowledge and skill to enable them to face social challenges. The students are engaged to the social issues relevant to gender, plantation, cleanliness, hygiene, health environment and human values. Along with this various visits and field trips are conducted to give exposure to the students about the current social issues. The students are given ample opportunities to participate in the activities being run by NSS, Library and Awareness units of college.

The college administration also allows senior citizens to perform daily Yoga activities in college campus as a distinct feature in this low literacy rate area.

To amplify mass awareness on Cleanliness and cement the people's movement (Jan Andolan) aspect of Swachh Bharat Mission College organized "Swachh Bharat Summer Internship Program" of 50 hours and 100 hours adopting villages *Baggamad, Chohala* and *Jindlehr* of R.S. Pura. This is a wonderful initiate of the Ministry of Youth Affairs and Sports under this programme students performed various activities were organized to improve their personality like cleanliness, spread awareness about sanitary items, educated villagers about making of composite pits in the village, planation drive, rally on Anti-Drug Awareness, educated villagers about waste collection segregation of social waste and transportation of house hold waste to appropriate sites, visited nari-niketan, orphanage and various Govt. Middle Schools (Boys and Girls). The institute also motivates and encourages the students to participate in various activities of social welfare with selfless attitude. Students are trained to offer their services to handle environmental issues like cleanliness of surrounding and proper disposal of sanitary napkins by girls/women.

These three units of the college celebrated "4th Rashtriya Poshan Maah" by organizing a series of activities which includes rally, online Inter-Collegiate Quiz Competition on the topic 'Nutrition for

pregnant women and adolescent girls’, plantation drive, awareness programme cum distribution of nutritious kits and online lecture on ‘Malnutrition’. By organizing these activities the special attention has been paid to the issues relevant to women/girls for personal and individual health. Women are the important part of society and we cannot ignore their health. For this our NSS unit of college equips the students with the knowledge of right nutrition intake for pregnant women and adolescent girls, benefits of nutritional diet, yoga practice and healthy lifestyle. Two Days activities on virtual mode to commemorate the *146th Birth Anniversary of Sardar Vallabhbhai Patel as “Rashtriya Ekta Diwas” (National Unity Day)* were also organized which includes Lecture and Pledge Ceremony and Poster Making/ Slogan Writing Competition on the theme ‘Unity in Diversity’.

2nd phase vaccination drive was conducted in the college campus for the non-vaccinated staff and students. More than 300 students got vaccinated with this drive. Students actively participated in it.

The college gives the opportunity to all the students to take part in all activities, being initiated and as and when directed by UT of J&K and Govt. of India to make them efficient member of the society, so that after completing their different study programs, they can be socially, educationally and morally responsible to make the country at its highest level in the world.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

This college, situated in a rural backdrop and nearby Indo-Pak International border, opens its doors to the students of the under-privileged, downtrodden sections of the society. This college caters to the needs of the students belonging to the most deprived and backward population of the state. Students come from Chakrohi, Sattowali, Talhar, Sai Khurd, Gharana, Sai Kalan, Suchetgarh, Arnia etc.

College has an experienced and dedicated teaching faculty that leaves no stone unturned to impart the education among the students to the best of their abilities. Cultural programmes, debates, seminars, Quiz Competitions and Essay Writing Competitions are organized from time to time for the better intellectual improvement of the students.

This college administration always strives hard to redress the problems. With the will and determination to expand the infrastructure of the college to cater to the increasing strength of students. IQAC supports different committees for the development of the institution and has constituted Gender Championship Club, Psychological Counselling Cell and also conducts other activities such as Atam Nirbhar Bharat Abhiyan, Azadi Ka Amrit Mahotsav, Digital India Programmes, Skill Courses as per the needs of modern India and NEP, Clean up India Mission etc. All days of National and International importance such as English Language Day, International Women Day, International Day for Tolerance are celebrated with vigour and enthusiasm.

Concluding Remarks :

Govt. Degree College, R.S. Pura was established in 2005 to impart value based education to all without discrimination on grounds of caste, religion or gender.

The college strives to ensure the implementation of its vision, mission, objectives and core values. Apart from this, special attention is given to the educational aspirations of socially, educationally and economically marginalized sections of a rural population living nearby International Border. The college upholds gender equity and sensitivity and empower girls by instilling in them self-reliance. Our focus is to make our students socially desirable, ethically and morally strong so that they can become the strong pillars of modern India who would contribute a lot in improving the quality of life of human race and the society. In spite of all the odds, challenges and turbulence in the state, the college has maintained its secular character.